

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
HELD NOVEMBER 20, 2019 AT SPECTRUM CHARTER SCHOOL

Present: Barbara Bain, Michele Gutman, Alesia Pascone, Jessica Love (speakerphone)

Staff Present: Michelle Johnson, Lori Yurkovich, Amber Simcic, Christine Venturini

Excused: Dorice Tharp

Absent:

Guests: Ellen Szczerba, Heather Yee, Jessica Yamnitzky

- I. **Call to Order:** MG called the meeting to order at 7:07PM
- II. **Agenda** – A motion to approve the agenda was made by BB and seconded by AP. All in attendance were in favor
- III. **Minutes:** A motion to approve minutes from the 10/16/19 Board Meeting was made by DT, Second by BB. All in attendance were in favor.
- IV. **Financial Reports** -
 1. A motion to approve the financial report for 10/17/19-11/20/19 was made by BB and seconded by JL. All in attendance were in favor.
 2. A motion to approve the 2018 990 was made by JL and seconded by BB. All in attendance were in favor.
 3. A motion to approve the 2018-2019 Annual Financial Report (7/1/18-6/30/19) was made by BB and seconded by JL. All in attendance were in favor.
- V. **Lead teacher report** – see attachment
Transition coordinator Report – Transition coordinator and assistant presented report on transition activities for Spectrum students – see attachment.
- VI. **Old Business**
 1. **Strategic Plan** – Plan is still in progress. Sara Jane will develop a 6 month plan with a focus on priorities of marketing, visibility and barriers and will share when complete.
 2. **Status of Staff Vacancies** –
 - i. **Principal** – 90 candidates have been reviewed on line, but there has not been much interest in the position
 - ii. **Paraeducator** – A candidate has been identified and should be able to start by Friday 11/22/19
 3. **Building and Property** –
 - i. Demo House – The house has been boarded up. No updates on demo
 - ii. Maintenance – No updates
 4. **20th Anniversary Event** – Debbie Iszauk has proposed a series of events/activities. She will be invited to the December Board meeting to present more information
 5. **Grants** – Tabled until December meeting
 6. **NPVideo Contract/Plan** - Contract is under legal review. Final contract is not yet approved.
 7. **Intercom System** – Should be installed on 1/17/20 or 3/20/20
 8. **Increase Board Members** – Linda Raimondi has resigned and Alesia Pascone will resign in December. Two prospective members attended meeting. The board is looking to recruit new members..
 9. **Advisory Committee Update** – DT has received 3-4 responses from the original committee list. No updates.
 10. **Charter Renewal Update – Renewal is due 12/31/19**
 - i. A curriculum consultant has been engaged with a new curriculum implementation schedule. Atlas software will be used
 - ii. **Renewal application** – Application is due 12/31/19.
- VII. **New Business-**
 1. Enrollment lottery for current vacancies and the 2020-21 school year was completed

Public Comment –

1. Heather Yee – Had a question about information that was possibly discussed at Gateway School board meeting, provided update on t shirts, no parent task force updates
2. Ellen Szczerba – had a question about Charter Renewal submission and turnaround time

Meeting adjourned to Executive Session at 8:30PM

Executive session ended at 8:50 PM

- A motion to approve the Van Removal Agreement was made by BB and seconded by JL. All in attendance were in favor.
- A motion to approve hire of paraprofessional Christian Wilson was made by BB and seconded by AP. All in attendance were in favor.
- A motion to approve the Draft Salary and Hourly Scale for new employees was made by BB and seconded by JL. All in attendance were in favor.
- A motion to approve new Board member Ellen Szczerba was made by BB and seconded by JL. All in attendance were in favor.
- A motion to approve new Board member Jessica Yamnitzky was made by JL and seconded by BB. All in attendance were in favor.

Meeting adjourned at 8:52PM

The next Spectrum Charter School Board meeting is scheduled for Wednesday, December 4, 2019 at 7:00 PM at Spectrum Charter School.