

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
HELD DECEMBER 4, 2019 AT SPECTRUM CHARTER SCHOOL

Present: Barbara Bain, Michele Gutman, Alesia Pascone, Ellen Szczerba, Jessica Yamnitzky, Jessica Love (speakerphone)

Staff Present: Michelle Johnson

Excused: Dorice Tharp

Absent:

Guests: Debbie Iszauk, Peter Vancheri

I. **Call to Order:** MG called the meeting to order at 7:00PM

II. **Agenda** – A motion to approve the agenda was made by BB and seconded by JY. All in attendance were in favor

III. **Minutes:** A motion to approve minutes from the 11/20/19 Board Meeting pending expansion of information on the enrollment lottery was made by JL, Second by BB. All in attendance were in favor.

IV. **Financial Reports -**

1. Peter Vancheri reviewed the Spectrum Charter School Financial Statements 6/30/19.

2. A motion to approve the Income and Expense Report from 11/21/19-12/4/19 was made by BB and seconded by JY. All in attendance were in favor.

V. Debbie Iszauk from ID Solutions presented 20th Anniversary activities updates including the new 20th Anniversary logo, the marketing and advertising recap, plans to speak at the upcoming Monroeville Rotary Meeting with a Spectrum representative, ad to run in Pittsburgh Parent Magazine, the Electronic Recycling event, and proposals for the 20th Anniversary Logo fundraiser and Trivia Night.

i. A motion to approve ID Solutions to begin planning the combined puzzle logo/trivia night was made by BB and seconded by ES. All in attendance were in favor. JY will assist Debbie in planning these events.

ii. Big Burrito Group Fundraiser information was distributed and reviewed.

VI. **Lead teacher report** – No update

VII. **Old Business**

1. **Strategic Plan** – Plan is still in progress. A grant writer has been identified to begin the process for capacity building grants.

2. **Status of Staff Vacancies** –

i. **Principal** – An ad ran Sunday with two responses, neither of whom appeared to be qualified for the position

ii. **Paraeducator** – All vacancies have been filled

3. **Building and Property** –

i. **Demo House** – Asbestos has been removed from the house. A motion to pay American Architectural Salvage Demolition invoice of \$6046.37 for asbestos removal pending receipt of certificate was made by BB and seconded by JY. All in attendance were in favor.

ii. **Maintenance** – No updates

4. **Grants** – CEO will be in conversation with Jennifer from ELT regarding use of grant money to include grant writer/development person and related services

5. **NPVideo Contract/Plan** - Contract is under counsel review.

6. **Advisory Committee Update** –No updates.

7. **Charter Renewal Update – Renewal is due 12/31/19**

i. Amendments will include the new curriculum and the limit of admission to only students who meet criteria for Special Education while grandfathering in the current general education students

ii. **Renewal application** – Letter sent to Gateway School District 12/3/19.

8. **Parent Task Force** – Heather Yee will present t-shirt prices at the January meeting. No additional updates

VIII. **New Business-**

1. A motion to approve the new slate of officers for Spectrum Charter Board 2020 – President – Michele Gutman, Vice President – Barbara Bain, Treasurer – Dorice Tharp, Secretary – Ellen Szczerba was made by JY and seconded by JL. All in attendance were in favor. New secretary ES will be bonded

Public Comment –

1. Ellen Szczerba requested information on whether an ESY program will be held at Spectrum during summer 2020. CEO reported it can be done and is in development.

Meeting adjourned to Executive Session at 8:53PM

Executive session ended at 9:37 PM

Meeting adjourned at 9:37PM

The next Spectrum Charter School Board meeting is scheduled for Wednesday, January 15, 2020 at 7:00 PM at Spectrum Charter School.