

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
SPECIAL VOTING MEETING
HELD JULY 8, 2020 VIA ZOOM
(DUE TO COVID-19 PANDEMIC)

Present: Michele Gutman, Barbara Bain, Dorice Tharp, Ellen Szczerba, Jessica Yamnitzky
(Zoom - all)

Staff Present: Dr. Gail Yamnitzky, Michelle Johnson, Lori Yurkovich, Wendy Coates, Lisa Garbin,
Becky Smail, Natalie Picone, Amanda Dollish-Kotts (Zoom – all)

Excused:

Absent:

Guests: Seana Banks, Dan Engen (Zoom – all)

Public: Michelle McClain, Robert Szczerba (Zoom – all)

DISCUSSION AGENDA ITEMS

I. Call to Order: MG called the meeting to order at 6:03PM.

II. Pledge of Allegiance

III. Roll Call: All Board members present.

IV. Public Comments on Agenda Items: RS had a comment about the agenda not being posted on the school website. He also made a suggestion to provide a link to the Board meeting from the school website instead of a scrolling message. RS offered thoughts/suggestions on reopening the school in the fall. He had questions about online teaching and quarantine issues. MM expressed concerns about online versus blended learning when the school reopens in the fall.

V. Presentation: Prospective New Board Member – Seana Banks introduced herself to the Board and talked about her background and resume.

VI. Introduction of Dan Engen from VEBH Architects:

A. Proposal: DE discussed the 75-year old company. They specialize in education and healthcare design. He talked about the different projects they have completed and the range of projects pricewise. MG had a question about an architect of record. MG had another question about entering into an agreement with no specific contract or work to be completed. DT had questions about his initial walk-around at the school.

VII. Principal's Report: See attachment.

VIII. Academic Committee Agenda Items:

A. Presentation of Return to In-Person Learning Plan: GY reviewed the Health and Safety Plan. Parents can always choose online learning. School is scheduled to start on 8/24/2020. GY reviewed the different reopening plans. MG had a question regarding the different approaches. PDE and CDC guidelines were discussed. PDE research reports were discussed relating to reopening plans. DT had a question regarding the scaffolded reopening approach. GY discussed that one class at a time would be reintroduced to the school. Health and safety rules would be discussed with each class. As each class is reintroduced, the other classes would remain online until all are in-person. Lunchroom would be moved to the gym. Masks will be required and frequent cleaning will occur throughout the day. Temperature checks will take place upon arrival for both students and staff. Parents will be asked to take their child's temperature before leaving for school each morning. ES had a question about time to ramp-up for in-person learning versus the students who remain online until going in-person. ES had a question about online learning for those who choose that option for their child. ES had a question about communicating choices to parents and another question about parents who may choose to switch to the online method after the start of the school year. MG had a question about the cleaning of restrooms during the day. DT had a question about who is contacted if the plan needs to change. DT had a question about the daily or weekly reporting of sick individuals to the county health department. GY reviewed the remainder of the plan. MG had a question about household members who show symptoms. DT had a question about the days' supply of PPE and what happens after we run out. ES had a question about CBVT sites. DT had a question about the transition program.

Move to Vote:

MG: Yes
BB: Yes
DT: Yes
ES: No
JY: Yes

The agenda item moves to the voting agenda by a 4-1 vote.

B. Registration Update: Discussed during Principal's Report.

IX. Finance Committee Agenda Items:

A. Monthly Budget Report: MJ reviewed the monthly budget report from June 18, 2020 through July 8, 2020. DT had a question regarding a speech invoice. MG had a question regarding payments from school districts. MG had a question about the line of credit.

Move to Vote:

MG: Yes
BB: Yes
DT: Yes
ES: Yes
JY: Yes

The agenda item moves to the voting agenda by a 5-0 vote.

X. Marketing / Grants Committee Agenda Items:

- A. Update on ELT Grant:** MJ reviewed the impact budget submitted for the 2018 grant on 7/1/2020. ELT had advised by email that it has been accepted; however, MJ advised that formal approval has not been received. Have not received feedback about the recently submitted impact budget for the 2019 grant.
- B. Purchase of advertisement in In-Community Magazine:** ES discussed the latest proposals for an ad buy in the magazine. Options for different buy categories were discussed. MG had a question about different markets.

Move to Vote:

MG: No
BB: Yes
DT: No
ES: Yes
JY: No

The agenda item is defeated 3-2.

ES discussed the need to release the date reserved at Gateway Hall - October 3, 2020. The Board agreed to release the date. ES will contact marketing.

- C. Presentation of PCCD CARES Act Grant of \$90,000:** GY reviewed including moving forward with Dan Engen as part of proposal, salaries for time put in in March and training for the return to in-person learning and virtual related services.

Move to Vote:

MG: Yes
BB: Yes
DT: Yes
ES: Yes
JY: Yes

The agenda item moves to the voting agenda by a 5-0 vote.

XI. Personnel Committee Agenda Items:

- A. Staffing Update:** Previously discussed.

XII: Policy Committee Agenda Items: No report.

XIII: Public Comments on non-Agenda Items: RS commented about concerns relating to reopening school in the fall. RS had questions relating to staff illness and ventilation systems.

XIV: Motion to Adjourn: A motion to adjourn the Discussion Agenda Item portion of the meeting was made by BB, seconded by JY. All were in favor. This portion of the meeting ended at 8:17PM.

VOTING AGENDA ITEMS

I: Call to Order: MG called the meeting to order at 8:17PM. Noted that Executive Session started at 5:30PM and ended at 5:43PM. Personnel matters were discussed. Prior Executive Sessions were noted as held on 6/1/2020, 6/5/2020, 6/9/2020, 6/10/2020 and 7/3/2020.

II: Roll Call: All Board members present.

III: Public Comments on Agenda Items: None.

IV: Approval of June 17, 2020 Board Meeting Minutes: A motion to approve minutes from the 6/17/2020 Board Meeting was made by JY, seconded by BB. All were in favor.

V: Academic Committee Agenda Items:

A: Approval of Return to In-Person Learning Plan:

Vote:

MG: Yes

BB: Yes

DT: No

ES: No

JY: Yes

The item is approved by a 3-2 vote.

B: Adopt the Joint Statement by AIU: A motion to approve the Joint Statement from the AIU was made by BB and seconded by DT. All were in favor.

VI: Finance Committee Agenda Items:

Vote:

MG: Yes

BB: Yes

DT: Yes

ES: Yes

JY: Yes

The item is approved by a 5-0 vote.

VII: Fundraising/Grants Committee Agenda Items:

A: Approval of PCCD CARES Act Grant:

Vote:

MG: Yes

BB: Yes

DT: Yes

ES: Yes

JY: Yes

The item is approved by a 5-0 vote.

VIII: Personnel Committee Agenda Items:

A: Approval of CEO/Principal Contract: A motion to approve the contract was made by BB, seconded by DT. All were in favor. JY abstained from the vote.

B: Approval of new Board of Trustees Member – Seana Banks: A motion to approve Seana Banks as a member of the Board of Trustees was made by BB, seconded by ES. All were in favor.

IX: Policy Committee Agenda Items: None.

X: Public Comment on non-Agenda Items: None.

XI: Announcements: None.

XII: Next Meeting: The next Board Meeting is scheduled for Wednesday August 19, 2020 at 6:00PM. Executive Session is scheduled for 5:00PM (if applicable). The next Board meeting is scheduled to take place in-person at Spectrum Charter School with a Zoom option available.

XIII: Motion to adjourn: Motion to adjourn was made by JY, seconded by DT. All were in favor. The meeting adjourned at 8:29PM.