

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
HELD AUGUST 21, 2019 AT SPECTRUM CHARTER SCHOOL

Present: Dorice Tharp, Jessica Love, Michele Gutman, Alesia Pascone, Linda Raimondi

Staff Present: Michelle Johnson, Tyler Roberto

Excused: Barbara Bain

Absent:

Guests:

- I. **Call to Order:** MG called the meeting to order at 7:00PM
- II. **Minutes:** A motion to approve minutes from the 6/19/19 Board Meeting was made by DT, Second by LR. All in attendance were in favor.
- III. **Financial Report** - A motion to approve the financial report for 6/20/19-6/30/19 was made by LR and seconded by DT. All in attendance were in favor. A motion to approve the financial report for 7/1/19-8/21/19 was made by LR and seconded by DT. All in attendance were in favor.
- IV. **Principal's report**
 1. Principal shared the social events calendar for the 2019-20 school year, Meet and Greet flyer that was distributed to parents, newsletter, response to Gov Wolf's statement and plans for charter schools, student teaching relationship with Chatham College. Enrollment is at capacity with a waiting list of approximately 10, hiring of new teacher and teacher inservice week
- V. **Old Business**
 1. **Enrollment/Recruitment** - no updates
 2. **Strategic Plan** – The Mission, Vision and Values are being developed with Mission to be approved at the September meeting – MG will inform Sara Jane. Sara Jane projects 5-6 months to complete the process.
 3. **Demo of donated house** – MG provided update and plans for cutoff of utilities.
 4. **Building and Property** – Vanguard services can be expanded to include on-call services of internal cleaning/maintenance and cleaning of vans. A motion to approve the expanded Vanguard agreement was made by LR and seconded by JL. All in attendance were in favor.
 5. **Statement of Financial Interests** – Kept on site
 6. **Bylaws** – No action/updates
 7. **20th Anniversary Event** – Gala event has been cancelled. Alternative events were suggested at meeting with Debbie Iszauk including electronic recycling event, autism awareness training for first responders in partnership with Autism Connection of PA
 8. **Board Professional Development** – Joshua Pollak will provide Board training for 2 hours prior to the September 18, 2019 Board meeting
 9. **Grants** – First ELT grant report is due 10/1/19. Due to open items including ongoing issues with house demo and development specialist hiring, CEO is requesting a 6 month extension
 10. **Increase Board Members** – Meeting with prospective board member Alexa Yamnitzky is scheduled for 9/9/19.
 11. **Advisory Committee Update** – DT will follow up and contact list to determine who is still interested
 12. **Policies** – MG requested that board prepare questions within 2 weeks with plans to approve at September 2019 Board meeting
 13. **Annual Charter Report** - Report was filed at the end of July 2019 with a copy sent to Gateway School District
 14. **Charter Renewal Update** – MG is getting information from curriculum consultant and will involve Principal. Outside counsel has drafted a letter to Gateway School District.
- VI. **New Business-**
 1. **Staff Clearances** – Discussion took place on whether Spectrum will pay for staff clearances, which must now be updated every 3 rather than 5 years
 2. **Monroeville CommUNITY Day** – Update from LR and AP. LR made contact with Monroeville Foundation, which encouraged Spectrum to submit a request for a grant for projects. AP will follow up with meeting with Auberle staff with a letter.
 3. **Lions Annual Golf Outing** - 8/3/19 – Lions club encouraged Spectrum to continue to participate in events.
 4. **Blue Lens** - just sent an invoice for work/video done in 2017
 5. **Charter Choices** – MG requested a quote for consulting work and asked that the board review the proposal that was emailed.
 6. **ASA office rental** – Lease will end April 2020. A motion to ask a realtor for an estimate on leasing property was made by LR and seconded by JL. All in attendance were in favor.

Public Comment – None

Other – Autism Connection of PA Annual Conference will be held at the Doubletree in Moon Twp on 10/11/19. Spectrum can put an information table/advertise at the event for \$600.00.

Meeting adjourned to Executive Session at 8:18PM

Executive session ended at 8:47 PM

1. A motion to approve purchase of van from Enterprise Rental was made by LR and seconded by DT. All in attendance were in favor
2. A motion to approve Dr. Roberto's attendance of the Charter School Conference with the requirement that she report conference info was made by LR and seconded by JL. All in attendance were in favor.
3. A motion to approve Wendy Coates's teacher contract was made by JL and seconded by LR. All in attendance were in favor.
4. A motion to approve paraprofessional Rhonda Wilson contingent on face to face interview with CEO was made by DT and seconded by LR. All in attendance were in favor.
5. A motion to approve that Spectrum Charter School will pay for staff clearances every 3 years beginning this year was made by JL and seconded by DT. All in attendance were in favor.
6. A motion to approve McVay Plumbing for demo project was made by LR and seconded by DT. All in attendance were in favor.

Meeting adjourned at 8:51PM

The next Spectrum Charter School Board meeting is scheduled for Wednesday, September 18, 2019 at 7:00 PM at Spectrum Charter School.