

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF  
SPECTRUM CHARTER SCHOOL  
HELD SEPTEMBER 16, 2020 AT SPECTRUM CHARTER SCHOOL

**Present:** Michele Gutman, Barbara Bain, Ellen Szczerba, Seana Banks (In person)  
Dorice Tharp (Zoom)

**Staff Present:** Dr. Gail Yamnitzky, Michelle Johnson, Lori Yurkovich (Zoom)

**Excused:**

**Absent:**

**Guests:**

**Public:**

**DISCUSSION AGENDA ITEMS**

- I. Call to Order:** MG called the meeting to order at 7:02PM.
- II. Pledge of Allegiance:** Need to order flag.
- III. Roll Call:** All Board members present (either in-person or via Zoom).
- IV. Public Comments on Agenda Items:** None.
- V. Principal's Report:** See attached. MG had a suggestion about the timeline. MG had questions about the letter regarding the architect of record. MG had a question about training.

**VI. Academic Committee Agenda Items:**

- A. Presentation on New Curricular Resources:** GY and LY presented information on new materials to be offered. Read 180 and Into Literature – both are digital licenses. MG had a question about testing that was given. GY explained the testing process. LY discussed Read 180 and how it is structured. LY talked about the results of the program as well as Into Literature – a comprehensive ELA package. GY talked about HMH Math and talked about the PA standards and problem solving. GY discussed licensing agreements - \$10,000 total for a three-year license, to be funded through PCCD/GEER grants. MG had a question about teaching standards. ES had a question about current programs in use.

**Move to Vote:**

**MG:** Yes  
**BB:** Yes  
**DT:** Yes  
**ES:** Yes  
**SB:** Yes

The agenda item moves to the voting agenda by a 5-0 vote.

- B. CPR/Stop the Bleed Training:** Discussed during Principal's Report.

## **VII. Finance Committee Agenda Items:**

- A. Monthly Budget Report:** MJ reviewed the monthly budget report from August 20, 2020 through September 16, 2020. DT had questions about Indeed, expenses paid and about Master Plan. DT had a question about Penn Hills overpayment. ES had a question about a late fee. MG had questions about ESY payments and invoices to be paid. DT had a question related to VOTECH. A motion to move the item to the voting agenda was made by BB, seconded by DT. All were in favor.
- B. Waterford Concurrent Licenses:** For Edgenuity licenses. A motion to move the item to the voting agenda was made by DT, seconded by BB. All were in favor.
- C. SCS Appraisal from FNB:** MG discussed the appraisal. Donated house was not included. DT had a question about the assessment. GY will get with the architect. A motion to move the item to the voting agenda was made by ES, seconded by BB. All were in favor.
- D. Temporary Sign Discussion:** GY discussed the need for a temporary sign near the road since ASA has vacated their building. BB talked about moving forward with the original sign replacement plans. GY will retrieve previous sign information.

## **VIII. Marketing/Grants Committee Agenda Items:**

- A. GEER Grant:** GY announced the award of \$2235.92.
- B. Mrs. Yurkovich:** Awarded \$500 in school supplies.
- C. Mrs. Yurkovich:** Awarded supplies from DonorsChoose.
- D. Mrs. Rosendale:** Awarded supplies from DonorsChoose for STEM projects.
- E. Dr. Yamnitzky:** Applied for \$25,000 Grable Foundation grant. Grable will not be funding this type of grant at this time.
- F. Dr. Yamnitzky:** Applied for \$100,000-\$125,000 grant through DSF Foundation.
- G. Mrs. Simcic:** Applied for \$30,000 grant through PaTTan for the Transition Department.

A motion to move all the items in Section VIII to the voting agenda was made by BB, seconded by ES. All were in favor.

## **IX. Personnel Committee Agenda Items:**

- A. Staffing Update:** Previously discussed.

## **X. Policy Committee Agenda Items:**

- A. Policy 907 Visitation to School/Classroom:** MG reviewed. BB had a question about clearance for parents. DT had a question about standards versus other schools. A motion to move the item to the voting agenda was made by BB, seconded by DT. All were in favor.
- B. Policy 815.1 Remote Access of School-Issued Technology:** MG reviewed the policy. A motion to move the item to the voting agenda was made by BB, seconded by SB. All were in favor.
- C. Policy 006 Public Participation in Board Meetings:** ES had a question about contact information. A motion to move the item to the voting agenda was made by BB, seconded by DT. All were in favor.
- D. Policy 101 Philosophy, Mission and Goals:** A motion to move the item to the voting agenda was made by BB, seconded by DT. All were in favor.

## **XI. Public Comment on Non-Agenda Items:** None.

## **XII: Motion to Adjourn:** This portion of the meeting ended at 8:07PM.

## VOTING AGENDA ITEMS

- I: Call to Order:** MG called the meeting to order at 8:07PM. Noted that Executive Session started at 6:07PM and ended at 6:46PM. Personnel matters were discussed.
- II: Roll Call:** MG, BB, ES, SB (In Person). DT (Zoom). GY, MJ (Staff – In Person).
- III: Public Comments on Agenda Items:** None.
- IV: Approval of August 19, 2020 Board Meeting Minutes:** A motion to approve minutes from the 8/19/2020 Board Meeting was made by BB, seconded by SB. All were in favor.
- V: Academic Committee Agenda Items:**  
**A: Approval to use the Following Curricular Resources:**  
**1. Read 180 Digital License**  
**2. Into Literature Digital License**  
Motion to approve each was made by BB, seconded by ES. All were in favor.
- VI: Finance Committee Agenda Items:**  
**A: Approval to Pay for 8 Waterfront Concurrent Licenses:** Motion to approve was made by BB, seconded by DT. All were in favor.  
**B: Monthly Budget Report:** Motion to approve was made by DT, seconded by BB. All were in favor.  
**C: FNB Appraisal:** Motion to accept the appraisal from FNB was made by DT, seconded by BB. All were in favor.
- VII: Fundraising/Grants Committee Agenda Items:**  
**A: Approval to Accept the Following Grants or Donations:**  
**1. GEER Grant:** Awarded \$2235  
**2. Mrs. Yurkovich:** Awarded \$500 in supplies  
**3. Mrs. Yurkovich:** Awarded Supplies from DonorsChoose  
**4. Mrs. Rosendale:** Awarded Supplies from DonorsChoose  
Motion to approve all was made by BB, seconded by DT. All were in favor.
- VIII: Personnel Committee Agenda Items:** None.
- IX: Policy Committee Agenda Items:**  
**A: Approval of the Following Policies:**  
**1. Policy 907 Visitation to School/Classroom:** A motion to approve was made by BB, seconded by DT. All were in favor.  
**2. Policy 815.1 Remote Access of School-Issued Technology:** A motion to approve was made by DT, seconded by BB. All were in favor.  
**3. Policy 006 Public Participation in Board Meetings:** A motion to approve was made by BB, seconded by ES. All were in favor.  
**4. Policy 101 Philosophy, Mission and Goals:** A motion to approve was made by BB, seconded by ES. All were in favor.
- X: Public Comment on non-Agenda Items:** None.
- XI: Announcements:** MG discussed the upcoming Zoom open house.

**XII: Next Meeting:** The next Board Meeting is scheduled for Wednesday October 21, 2020 at 7:00PM. Executive Session is scheduled for 6:00PM (if applicable). The next Board meeting is scheduled to take place in-person at Spectrum Charter School with a Zoom option available.

**XIII: Motion to adjourn:** Motion to adjourn was made by BB, seconded by ES. All were in favor. The meeting adjourned at 8:13PM.