

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
HELD SEPTEMBER 18, 2019 AT SPECTRUM CHARTER SCHOOL

Present: Barbara Bain, Dorice Tharp, Jessica Love, Michele Gutman, Alesia Pascone, Linda Raimondi

Staff Present: Michelle Johnson, Tyler Roberto

Excused:

Absent:

Guests: Joshua Pollak

- I. **Call to Order:** MG called the meeting to order at 7:00PM
- II. **Agenda** – A motion to approve the agenda was made by LR and seconded by BB as amended
- III. **Minutes:** A motion to approve minutes from the 8/21/19 Board Meeting was made by JL, Second by LR. All in attendance were in favor with the exception of BB who did not attend the August meeting.
- IV. **Principal's report** – see attachment
- V. **Old Business**
 1. **Enrollment/Recruitment** - Refer to Principal Report
 2. **Strategic Plan** – (see Principal report) DT is working on financials and approval for a contract to do analysis. It is projected it will take 6 months to complete the Strategic Plan.
 - i. A motion to approve the draft Mission statement subject to Gateway School District approval was made by LR and seconded by DT. All in attendance were in favor
 - ii. A motion to approve the draft Vision statement subject to Gateway School District approval was made by DT and seconded by JL. All in attendance were in favor
 - iii. A motion to approve the draft Values statement subject to Gateway School District approval was made by LR and seconded by DT. All in attendance were in favor
 3. **Building and Property** – Discussion on how to move forward on house demo as additional funding will be needed. It is anticipated it will not be done before winter..
 4. **Bylaws** – No action/updates
 5. **20th Anniversary Event** – Debbie Iszauk has distributed a list, discussion on first responder training event with Lu Randal from Autism Connection of PA with the event to take place in a local fire hall, library or church. Next planning meeting will be held 10/3/19 at 4:00PM and will include discussion on planning a less formal dinner to celebrate anniversary.
 6. **Board Professional Development** –
 - i. Act 55 Board training is required
 - ii. BABB Insurance Broker will provide training on insurance coverage
 7. **Grants** – two grants had been awarded by ELT and CEO has requested an 8 month extension on her first report. It will be requested that Grant 2 be used for operational costs. ELT have requested a visit to the school on 9/26/19
 8. **O2 Digital** – No updates
 9. **Increase Board Members** – Meeting with Jessica Yamnitsky will take place in the next couple weeks, Angela Ames has been contacted and said she would get back to us, Tom Nedderberger is having surgery but will be contacted.
 10. **Advisory Committee Update** – DT sent emails to 13 members and received 5 responses, 4 remain interested. She will send a follow up email to the 8 who have not responded. Suggestions included sending monthly minutes to them for communication about the school as well as DT following up to tell them how they can help the school monthly. They will be invited to the Anniversary Planning meeting in October.
 11. **Policies** –
 - i. A motion to approve the Homeless Student Policy was made by DT and seconded by LR. All in attendance were in favor
 - ii. A motion to approve Clearances For Volunteers Policy was made by LR and seconded by BB. All in attendance were in favor
 - iii. A motion to approve the Community/Public Complaints policy was made by LR and seconded by JL. All in attendance were in favor
 - iv. A motion to approve the Finances Policy was made by BB and seconded by DT. All in attendance were in favor
 - v. A motion to approve the Employment of Personnel Policy was made by DT and seconded by LR. All in attendance were in favor
 12. **Annual Charter Report** –

- i. A motion to approve K12 Learning Unlimited Contract for curriculum consultation pending legal review was made by LR and seconded by BB. All in attendance were in favor.
- ii A motion to approve purchase of Rubicon Atlas for one year was made by BB and seconded by LR. All in attendance were in favor.

13. Charter Renewal Update – A motion to complete letter to Gateway School District to renew the Charter was made by LR and seconded by BB. All in attendance were in favor.

VI. New Business-

1. **Blue Lens** - A motion to pay the invoice for Blue Lens was made by BB and seconded by LR. All in attendance were in favor. A suggestion was made to keep an Excel spreadsheet of projects. LR volunteered.
2. **Charter Choices** – Determined they will not be used at this time for PIMS
3. **ASA office rental** – No update
4. **McVay Plumbing** – Proposal will not be accepted at this time
5. **Accounting Proposal for Analysis for Strategic Plan** - Tabled

Public Comment – None

Meeting adjourned to Executive Session at 8:53PM

Executive session ended at 9:13 PM

1. **Financial Report** - A motion to approve the financial report for 8/22/19-9/18/19 was made by BB and seconded by DT. All in attendance were in favor.
2. A motion to approve hiring of Paraprofessional Samantha Martin was made by LR and seconded by JL. All in attendance were in favor
3. A motion to approve the School Emergency Operation Plan and Emergency Checklist was made by DT and seconded by BB. All in attendance were in favor.

Meeting adjourned at 9:15PM

The next Spectrum Charter School Board meeting is scheduled for Wednesday, October 16, 2019 at 7:00 PM at Spectrum Charter School.