

**Spectrum Charter School  
4369 Northern Pike  
Monroeville, PA 15146**

**Board of Trustees Policy 113.4**

**CHILD FIND POLICY**

In accordance with the Individuals with Disabilities Education Act and Chapter 711 of the regulations of the Pennsylvania State Board of Education, the Board of Trustees of the Spectrum Charter School ("Charter School"), describe the child find activities of the Charter School for the purpose of locating, identifying, and evaluating children with disabilities

The CEO or his/her designee shall ensure that the following public awareness activities occur concerning programs and services for children with disabilities who attend the Charter School.

1. Publish once annually a written notice, in a newspaper or other media with circulation adequate to notify parents/guardians of child identification activities, of public special education services and programs, of the manner in which to request services and programs, and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities in accordance with state and federal law.
2. Post conspicuously on the Charter School website home page and in student handbooks or calendars the information described in this policy.
3. Display conspicuously in Charter School buildings, printed circulars or pamphlets containing the information described in this policy.

4. The CEO or his/her designee shall ensure that the following outreach activities occur concerning programs and services for children with disabilities who attend the Charter School.

- Offer parent and family training and information activities and publicize the availability of such activities to all parents/guardians.
- Directly provide to physicians, hospitals, mental health professionals, daycare providers, and county agency personnel training or other information concerning the types of special education programs and services available in and through the Charter School and the manner in which parents/guardians can access those services.
- Directly provide periodic training to regular education staff of the Charter School concerning the identification and evaluation of, and provision of special education programs and services to, students with disabilities.

### **Screening**

The CEO or his/her designee shall ensure that screening activities occur at regular intervals to locate and identify students who are thought to be eligible for special education and related services and that information is published or announced in newspapers or other media, or both, with circulation adequate to notify parents/guardians throughout the area of child identification activities and of the procedures followed to ensure confidentiality of information pertaining to eligible students.

**TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENTS.**

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary