

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

November 16, 2022

DATE: November 16, 2022 TIME: 7:00 PM

LOCATION: Spectrum Charter School- virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION/VOTING AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**

Approval to accept the [October 19, 2022](https://drive.google.com/file/d/1FEHYaBZlyBg6EyKdg_Iall7RxN31b-Av/view?usp=sharing) Board of Trustee Meeting Minutes as presented.

The Board Met in Executive Session on the following dates: November 7, 2022 and November 16, 2022. Personnel Matters were discussed.

1. **Public Comments on Agenda Items:**

1. **CEO/Principal Report:**
   1. Veteran’s Day Event
   2. Halloween Dance
   3. [Adaptive Golf Event](https://www.post-gazette.com/life/goodness/2022/11/09/montour-adaptive-golf-program-moon-transition-kris-eichner-driving-range/stories/202211130015)
   4. Student Council Elections
   5. Parent Trainings
2. **Administrative** 
   1. Board meeting schedule: Dec. 5, 2022

**VII. Personnel Committee Agenda Items:**

A.Business Manager  
 B. Assistant Business Manager Title

1. Discussion

2. Board Action

C. RFP - Behavior Specialist

D. Compensation

1. Discussion  
 - Teacher increase: $7,000.00  
 - Support Staff increase: $5,000.00   
 - Transition Support: $5,000.00   
 - Paraprofessional increase: $1,000.00

2. Board Action

**VIII. Finance Committee Agenda Items:**

1. Monthly Financial Reports:
   * 1. [YTD Activity](https://drive.google.com/file/d/1zP9q2k5b2ziZTFlPFeLoVDS02C_vKtCV/view?usp=share_link)
     2. [Tuition aging report](https://drive.google.com/file/d/1lDwq-AWTx9-F2KB2pZZuGcZF0Jgpa013/view?usp=share_link)
     3. [Expense Report](https://drive.google.com/file/d/1RZrl7KO_s_D7TKc9uurlIhgGvSegj0II/view?usp=share_link)
     4. [Budget Vs. Actual](https://drive.google.com/file/d/1xJIe9a1InFF3gAPHTb1TtLVCQ6zKaNEk/view?usp=share_link)
     5. [Cash Flow](https://drive.google.com/file/d/1mLaHlRPoP6OZFf00aMvUvPDOOgVkWH-x/view?usp=share_link)

B. Monthly purchase review:

1. [Amazon orders](https://drive.google.com/file/d/1-6-sbDaTkDenJFUoQEBXzQQ87-Ao36yS/view?usp=sharing)
2. [Visa Bills](https://drive.google.com/file/d/1IJ82yR616tbNuuSyx-nBaWlBNB4McNGb/view?usp=sharing)

C. [Annual Financial Report](https://drive.google.com/file/d/1R8WTMrdjBBKCAoxg_WsHy3Gzmsi--mvX/view?usp=share_link)

D. Board Action: Approval to pay bills due through December

**IX. Fundraising/Grants Committee Agenda Items:**

1. [Give Big Pittsburgh 11/29/22](https://www.givebigpittsburgh.com/organizations/spectrum-charter-school) 
   1. Website
   2. Social Media

**X. Monroeville Police Department** [**MOU**](https://docs.google.com/document/u/0/d/1l1VrmqUVtRw3zSj_UeicCEHXDdT5tiFiROaKe17V-cU/edit)

A. Board Discussion

B. Board Action

**XI. Facilities Report**

1. Sale of Honda Van for $5,300
2. Grant Purchases
   1. Bollards
   2. [Security Cameras](https://docs.google.com/document/d/1qTmiRH1dgTiavRHEecnQA4iQpHTAJ9zW/edit?usp=share_link&ouid=112350798048212688327&rtpof=true&sd=true)
   3. Window Film
   4. Metal Doors
   5. [Raptor Visitor system](https://drive.google.com/file/d/1ZAEwcdkRXGaCXFsu94yAnVrAPgAJNG9I/view?usp=share_link)
3. [Wheelchair Ramp estimate](https://drive.google.com/file/d/1ikwrgw2xlCC9dXQ1iScmnXROui-rVVdw/view?usp=share_link)
4. [Food service agreement](https://drive.google.com/file/d/16hjFY2VRHs80v-ma2xPGm1G2ch0FRoHE/view?usp=share_link)
5. [Air quality upgrade](https://drive.google.com/file/d/18ndp1ukbTVmETygi3Xr9O1VvDhqzm1KJ/view?usp=share_link)
6. [Mold inspection](https://drive.google.com/file/d/1ohoDU0MSOMJ6kQ2DI-Rjj5hxU7M68MZ9/view?usp=share_link)
7. Board Action: Approve contract for food service, sale of vehicle and wheelchair ramp

**XII. Public Comments on non-Agenda Items:**

**XIII. Announcements:**

* **Thanksgiving Break: Nov. 24, 25, 28, 2022**

**XIV. Next Meeting (Annual Meeting): December 7, 2022; 7:00 pm; Spectrum Charter School & Google Meet**

**XV. Motion to Adjourn:**