

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

December 5, 2022

DATE: December 5, 2022 TIME: 7:00 PM

LOCATION: Spectrum Charter School- virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION/VOTING AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**

Approval to accept the [November 16, 2022](https://drive.google.com/file/d/1tY3GE0L9DZl6ZzyxQo5fyjP6tqOicL42/view?usp=sharing) Board of Trustee Meeting Minutes as presented.

1. **Public Comments on Agenda Items:**
2. **CEO/Principal Report:**
3. Interviews
4. Thanksgiving
5. Toys for Tots
6. Food Services
7. **Administrative** 
   1. Board of Trustee Reelection
8. Approval to reelect Dorice Tharp to a three-year term as a Board of Trustees member, Spectrum Charter School commencing Dec. 5, 2022
9. Approval to reelect Ellen Szczerba to a three-year term as a Board of Trustees member, Spectrum Charter School commencing Dec. 5, 2022

B. [Annual Reorganization](https://drive.google.com/file/d/1ZFeuVF4So2Z8_Tsro-inJ9k8HyclqO5w/view?usp=sharing)

1. Nominations for President: Michele Gutman
2. Nominations for Vice President: Barbara Bain
3. Nominations for Secretary: Dorice Tharp
4. Nominations for Treasurer: Dorice Tharp
5. **Revisions to 2022-2023 Board meeting schedule**
6. [Revised Schedule](https://drive.google.com/file/d/1CfftFVYznMZGRmC3BsPKoaYL2l87UJL2/view?usp=sharing)

1. Board Action

**VIII. Personnel Committee Agenda Items:**

A.Revised [Contracts](https://drive.google.com/drive/folders/1RTsD8G3kfOGifJTbG5kliaHk8GklVBE3?usp=share_link)

1. Board Action

1. Employment of Teacher
2. Board Action

**IX. Finance Committee Agenda Items:**

1. Monthly Financial Reports:
   * 1. [Expense Report](https://drive.google.com/file/d/1-nJNYYrRYyEuma8wpn9AsQzwtOuD0dwd/view?usp=share_link)

B. Monthly purchase review:

1. [Amazon orders](https://drive.google.com/file/d/1w-M8tKB7UQStYKP7hrcggeORdWUCUFLP/view?usp=sharing)
2. [Visa Bills](https://drive.google.com/file/d/1lxC-20BnBY5EQp9cbMhYSPP3MPl29EzK/view?usp=sharing)

C. [Annual Financial Report Review](https://drive.google.com/file/d/1YiHAdiukO7MhRcKTipH14lfFohexkGBd/view?usp=share_link)

D. Board Action: Approval to pay bills due through January

E. Food Service Director Role - Job Description/Role

**X. Fundraising/Grants Committee Agenda Items:**

1. [Give Big Pittsburgh 11/29/22](https://www.givebigpittsburgh.com/organizations/spectrum-charter-school)
2. Direct Donations

**XI. Facilities Report**

1. Wheelchair ramp complete
2. Update on PCCD grant
3. Website Update/Demonstration

**XII.** **Student Council Officers**

1. Elected positions

**XIII. Public Comments on non-Agenda Items:**

**XIV. Announcements:**

* Holiday Break: December 23-30 and January 2, 2023
* Toy Donation Drive

**XV. Next Meeting: January 17, 2023; 7:00 pm; Spectrum Charter School & Google Meet**

**XVI. Motion to Adjourn:**