

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

August 17, 2022

DATE: August 17, 2022 TIME: 7:00 PM

LOCATION: Spectrum Charter School- virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**
4. **Public Comments on Agenda Items:**
5. **New Business:**
   1. Discussion Item: Food Services - Plum Borough School District**/**[Parent Survey](https://forms.gle/dTTe4LVxVRbH6J8B9)
   2. Board Committees

1. **CEO/Principal Report:**
   1. 2022 - Extended School Year
   2. [2022-2023 Preparations/Professional Development](https://docs.google.com/document/d/1LPlYB1JPqmnyHVZLYpFk_wEZN0qtAN95/edit?usp=sharing&ouid=117735013619144417884&rtpof=true&sd=true)
   3. Current Enrollment
   4. Building Projects
2. **Academic Committee Agenda Items:**
3. [2022-2023 School Based ACCESS Program Agreement to Participate](https://drive.google.com/file/d/1vVej_4WoC_5GdESexT0CEmt_qrNTt48k/view?usp=sharing)  Move to vote ꗃ
4. [2022-2023 Forbes Road Tuition Agreement](https://drive.google.com/file/d/1cpUAiJyiaNCKSkQ2gi3rDUKMiXeJE3fO/view?usp=sharing) Move to vote ꗃ
5. [Emergency Instruction Approval Letter](https://drive.google.com/file/d/1M_3NUSebDdT7Rfoyxx2ED3PqKKXzIdkV/view?usp=sharing)
6. Approval for an agreement with Westinghouse Arts Charter School to provide educational services at a rate of $48 per hour pending the review of the proposed contract.
7. Comprehensive Plan
8. Special Education Audit status
9. [Waterfront Learning Contract](https://drive.google.com/file/d/13reyN-d7lb60fQDdiSR7Zv0QAE9L8C0s/view?usp=sharing) Move to vote ꗃ

1. **Finance Committee Agenda Items:**
   1. Monthly Financial Reports:
      1. [YTD Activity](https://drive.google.com/file/d/1j9gS0FIWOJEFX8ze8Mt7KpBsIfMFmtDp/view?usp=sharing)
      2. [Tuition aging report](https://drive.google.com/file/d/1zNfbSWSuMuGC_b_SW71RGOtmHwWNWmKu/view?usp=sharing)
      3. Activity Report
      4. [Budget Vs. Actual](https://drive.google.com/file/d/1KI2_BsQ3n03PrSSzcdXQtxW5wZUdhpnU/view?usp=sharing)
      5. [Cash Flow](https://drive.google.com/file/d/1d0svX5vu5ycpVha8deIi3D1Wea7ZVCT0/view?usp=sharing)
   2. Monthly purchase review:
2. [Amazon orders](https://drive.google.com/file/d/1ojm_2DoOhfQDD4nZDwD-Jg_Xi8bcsd-U/view?usp=sharing)
3. [Visa Bills](https://drive.google.com/file/d/10KO4Utj8HkkzfSkKWgbxqMGgetiInqkT/view?usp=sharing)

C. [Audit renewal](https://drive.google.com/file/d/1bQUrQq3dqgO8AInBI3YJVjGx0Xilc_d9/view?usp=sharing)

D. [Bank proposal](https://drive.google.com/file/d/1sGFt9oOT6sOz58IPDXgqOiipC42HeXLK/view?usp=sharing) (Rate has been increased to 1.14%) Move to vote ꗃ

1. **Fundraising/Grants Committee Agenda Items:**
   1. [PCCD grant](https://drive.google.com/file/d/1EzmC4vjEpt9nDiIC7npM3801rp_DfL5A/view?usp=sharing)
   2. Gift Cards
   3. Lions Golf Outing Fundraiser August 20, 2022

1. **Facilities Report**
2. Informational Item: Facility Update - House - Improving cosmetics and flooring inside. Plan to move Transition Services and Business Office over upon completion of work.   
   School Classrooms - Construction concluding soon on two additional classrooms to support growth
3. Website Status
4. School symbol
5. Security Upgrades
6. **Personnel Committee Agenda Items:**
   1. Informational Item: PCCD Grant - Pursuing grant funding to support a part-time social worker to support faculty and staff
   2. Paraprofessionals
   3. [STAT Nursing Contract](https://drive.google.com/file/d/1Ihny4PUNPlR3c2WAzkq_V-c5K-WYfejy/view?usp=sharing)  Move to vote ꗃ

1. **Policy Committee Agenda Items:**

A. Health and Safety Plan Move to vote ꗃ

1. **Public Comments on non-Agenda Items:**
2. **Motion to Adjourn:**

**VOTING AGENDA ITEMS**

1. **Call to Order:**
2. **Roll Call:**

Approval to accept the [June 22, 2022](https://drive.google.com/file/d/1Pnn5e4iXWtl5LHkyLtud_vJxREKjIXQc/view?usp=sharing) Board of Trustees Meeting minutesas presented.

The Board met in Executive Session on the following date: August 17, 2022.

1. **Public Comments on Agenda Items:**
2. **Academic Committee Agenda Items:**
3. Approval of 2022-2023 School Based ACCESS Program Agreement to Participate
4. Approval of 2022-2023 Forbes Road Tuition Agreement
5. Approval of Waterfront Learning Contract
6. **Finance Committee Agenda Items:**
   1. Motion to approve Monthly Financial Reports
   2. Motion to pay the bills due through September
   3. Motion to approve moving funds to Dollar Bank
7. **Fundraising/Grants Committee Agenda Items:**
8. **Facilities Report:**
9. **Personnel Committee Agenda Items:**
10. Approval of Stat Nursing Contract
11. **New Business:**
12. **Policy Committee Agenda Items:**
13. Health and Safety Plan

1. **Public Comments on non-Agenda Items:**
2. **Announcements:**
3. **Next Meeting: September 21, 2022; 7:00 pm; Spectrum Charter School & Google Meet**
4. **Motion to Adjourn:**