

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
HELD DECEMBER 8, 2021 VIA ZOOM

Present: Michele Gutman, Barbara Bain, Dorice Tharp, Ellen Szczerba, Seana Banks (Zoom - all)

Staff Present: Scott Domowicz, Amber Simcic (Zoom – all)

Absent:

Guests:

Public:

DISCUSSION AND VOTING AGENDA ITEMS

- I. **Call to Order:** MG called the meeting to order at 7:01PM.
- II. **Pledge of Allegiance:**
- III. **Roll Call:** MG, BB, DT, ES, SB present (via Zoom).
- IV. **Public Comments on Agenda Items:** None.
- V. **Finance Committee Agenda Items:**
 - A. **Discussion of Contract with Grade Point Resources to Provide Search Services for CEO/Principal:** MG reviewed that SCS has already contracted with GPR for two paraprofessionals for the school. Additionally, discussions have taken place with Becky Moyes with GPR to contract for the CEO/Principal position. MG says the Independent Contractor rate will be \$470 per day which includes salary/benefits/fees to GPR. The Independent Contractor will be an employee of GPR. Counsel has reviewed. MG reviewed the current school calendar plus in-service days with a tentative contract date of 1/3/2022. Three days a week will be needed during the month of June with the contract ending 6/30/2022. Possibility of hiring as employee for the next school year. BB had a question about the county (Westmoreland). GPR is located in Westmoreland County.
 - B. **Approval of Contract with Grade Point Resources:** A motion to approve the contract to begin the search was made by BB, seconded by ES. All were in favor.
 - C. **Discussion of Water Line Repair Bids:** MG discussed the leak in the main water line. SD has secured two bids: one each from Restano for \$5,800 and from Sturm Plumbing for \$4,250. (see attached). SD recommends the Sturm bid. American Leak Detectors has identified a five-foot area for the leak. Could be more if additional digging is necessary. Indemnification independent contractor language has been added to the contract. The bid covers all permits except “unknown conditions”. The permit is effective until 12/14/2021. BB had a question about the start date. SD explained waiting on Board approval; maybe over the weekend since the water needs to be turned off. Possible virtual learning if needed was discussed.
 - D. **Approval of Contract for Water Line Repair:** A motion to approve the contract with Sturm Plumbing for \$4,250 for the water line repair was made by BB, seconded by ES. All were in favor. SD requested an upper limit for contingencies. A motion to approve the authorization of up to \$6,000 if contingencies arise was made by DT, seconded by ES. All were in favor.
- VI. **Public Comments on non-Agenda Items:** None.

VII. Announcements:

- A.** MG reports that a letter regarding Dr. Yamnitzky's retirement was sent to families today.
- B.** Possibility of virtual learning on Friday if water line repairs can begin. ES asked that parents/families be given enough notice to prepare. SD questioned the weather as that will play a role. MG questioned about the pit for digging as it will be approximately five feet deep.
- C.** SD says permits have been approved for the house demolition and that it will hopefully begin next week. Heavy equipment will be arriving.
- D.** SD filed for a \$25,000 education grant yesterday.

VIII. Next Meeting: The next meeting is scheduled for December 15, 2021 at 7:00PM. This meeting is scheduled to take place via Zoom.

IX. Motion to Adjourn: A motion to adjourn the meeting was made by DT. The meeting adjourned at 7:28PM.