

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF  
SPECTRUM CHARTER SCHOOL  
HELD MARCH 17, 2021 VIA ZOOM

**Present:** Michele Gutman, Barbara Bain, Dorice Tharp, Ellen Szczerba, Seana Banks (Zoom - all)

**Staff Present:** Dr. Gail Yamnitzky, Rachel McKelvey (Zoom – all)

**Excused:**

**Absent:**

**Guests:**

**Public:**

**DISCUSSION AGENDA ITEMS**

**I. Call to Order:** MG called the meeting to order at 7:02PM.

**II. Pledge of Allegiance:**

**III. Roll Call:** All Board members present (via Zoom).

**IV. Public Comments on Agenda Items:** None.

**V. Academic Committee Agenda Items:**

**A. Postponement of State Assessments:** GY explained that PSSA and Keystone exams can be postponed through 9/21/2021. School districts may decide to move forward or delay until no later than the September date. GY recommends that Spectrum Charter School postpone the exams until the next school year (2021-2022). DT had a question about the students who are scheduled to take the tests. A motion to move to the item to the voting agenda was made by DT. All were in favor. The item is moved to the voting agenda.

**B. Update on Return to In-Person Learning:** GY states that 17 students have returned to in-person learning effective 3/1/2021. The remaining students continue online.

**C. Update on Staff Vaccinations:** GY states that all staff have signed up for the COVID-19 vaccination. Two staff remain (waiting) to be vaccinated.

**VI. Finance Committee Agenda Items:**

**A. Monthly Budget Report:** RM reviewed the report. \$1965.00 donated from BNY Mellon. DT helped organize this effort to support the school. Refund from Philadelphia Insurance noted as well as donation from Amazon Smile.

**B. Monthly Expenses to be Paid:** RM reviewed paid and to be paid expenses from 2/18/2021-3/17/2021. RM advised issues with RHTG last month. Turtle Creek Valley taxes were paid and shelves were installed for the office building. Penn Hills school district has advised SCS to go through the state in order to be paid for the remainder of the school year. RM advises that the Allegheny County real estate tax exemption request was denied for the vacant house. MG and ES had questions about the house which will be slated for demolition. All school vehicles needed repair for hood erosion. Two were repaired under warranty. ES had a question about the vehicle erosion. IDEIA pass through funds should be received by mid-April. RM to make PSERS correction. A motion to move items A-B to the voting agenda was made by DT, seconded by ES. All were in favor. The items move to the voting agenda.

**C. AIU Annual Adoption of Policies:** GY reviewed the updated policies.

**D. AIU Annual of Funds Adoption:** GY reviewed. A motion to move items C-D to the voting agenda was made by DT, seconded by ES. All were in favor. The items move to the voting agenda.

**E. Update on Request for Tax Exemption:** For house on property.

**VII. Marketing/Grants Committee Agenda Items:**

**A. Grant from Spectroscopy Society of Pittsburgh:**

1. Tools and materials for Biology. GY advised that Mrs. Rosendale received a \$500 grant for two telescopes. A motion to move the item to the voting agenda was made by MG, seconded by DT. All were in favor. The item is moved to the voting agenda.

**VIII. Policy Committee Agenda Items:**

**A. Policy 117 Home-Bound Instruction**

**B. Policy 113.6 Confidentiality**

**C. Policy 217.2 Participation by Students with Disabilities in High School Graduation Ceremonies**

**D. Policy 217.3 Summary of Academic Achievement and Functional Performance / Procedural Safeguard Requirements for Graduation**

**E. Policy 113.2 Independent Evaluation**

**F. Policy 800.1 Transfer of Records**

GY reviewed all. MG mentioned that all policies are provided by counsel. All items in this section, A-F were moved to a vote. A motion to move was made by DT, seconded by MG. All were in favor. The items move to the voting agenda.

**IX. Public Comment on Non-Agenda Items:** None.

**X. Motion to Adjourn:** Motion to adjourn was made by DT, seconded by BB. All were in favor. This portion of the meeting ended at 7:40PM.

**VOTING AGENDA ITEMS**

**I. Call to Order:** MG called the meeting to order at 7:43PM.

**II. Roll Call:** MG, BB, DT, ES, SB (Zoom). GY, RM (Staff – Zoom).

**III. Public Comments on Agenda Items:** None.

**IV. Approval of February 17, 2021 Board Meeting Minutes:** A motion to approve minutes from the 2/17/2021 Board Meeting was made by BB, seconded by DT. All were in favor. The Board met in Executive Session on March 11, 2021 from 5:01PM-5:28PM and again on March 17, 2021 from 6:30PM-6:52PM. Personnel matters were discussed.

**V. Academic Committee Agenda Items:**

**A. Approval to Postpone State Assessments Until September, 2021:** A motion to approve the postponing of state assessments until September, 2021 was made BB, seconded by ES. All were in favor.

**VI. Finance Committee Agenda Items:**

**A. Approval of the Monthly Budget Report:**

**B. Approval to Pay Upcoming Bills:**

A motion to approve both A-B of this section was made by DT, seconded by BB. All were in favor.

**C. Approval to Adopt AIU Annual Policies:**

**D. Approval to Adopt AIU Annual Use of Funds:**

A motion to approve both C-D of this section was made by BB, seconded by ES. All were in favor.

**VII. Fundraising/Grants Committee Agenda Items:**

- A. Approval to Accept Grant from Spectroscopy Society of Pittsburgh:** A motion to approve the acceptance of the \$500 grant was made by DT, seconded by BB. All were in favor.

**VIII. Personnel Committee Agenda Items:**

- A. Approval to Hire Scott Domowicz as Business Manager for a Term of Three (3) Years Commencing April 6, 2021 at the Contracted Rate of \$65,000 Per Year:** A motion to approve the item was made by DT, seconded by BB. All were in favor.

**IX. Policy Committee Agenda Items:**

**A. Approval of the Following Policies:**

1. Policy 117 Home-Bound Instruction
2. Policy 113.6 Confidentiality
3. Policy 217.2 Participation by Students with Disabilities in High School Graduation Ceremonies
4. Policy 217.3 Summary of Academic Achievement and Functional Performance / Procedural Safeguard Requirements for Graduation
5. Policy 113.2 Independent Evaluation
6. Policy 800.1 Transfer of Records

A motion to approve all policies in this section (1-6) was made by BB, seconded by DT. All were in favor.

**X. Public Comments on Non-Agenda Items:** None.

**XI. Announcements:**

- A. March 19, 2021 – No School for Students; In-service Day for Staff:** GY states that work will be done to prepare for the Special Education audit.
- B. March 22, 2021 – End of 3<sup>rd</sup> Quarter Grading Period:** Staff will complete paperwork for the end of the 3<sup>rd</sup> quarter.
- C. April is National Autism Awareness Month**
1. Wear Blue Day
  2. Carnival Themed Walk – April 30, 2021
  3. Student Research and Reporting
- D. Graduation Has Been Set for Thursday May 27, 2021**

**XII. Next Meeting:** The next Board Meeting is scheduled for Wednesday April 21, 2021 at 7:00PM. Executive Session is scheduled for 6:00PM (if applicable). The next Board meeting is scheduled to take place via Zoom only.

**XIII. Motion to Adjourn:** Motion to adjourn was made by BB, seconded by DT. All were in favor. The meeting adjourned at 7:51PM.