

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
SPECTRUM CHARTER SCHOOL
HELD APRIL 21, 2021 VIA ZOOM

Present: Michele Gutman, Dorice Tharp, Ellen Szczerba, Seana Banks (Zoom - all)

Staff Present: Dr. Gail Yamnitzky, Scott Domowicz (Zoom – all)

Excused:

Absent: Barbara Bain

Guests:

Public:

DISCUSSION AGENDA ITEMS

I. Call to Order: MG called the meeting to order at 7:03PM.

II. Pledge of Allegiance:

III. Roll Call: MG, DT, ES, SB present (via Zoom). BB absent.

IV. Public Comments on Agenda Items: None.

V. Academic Committee Agenda Items:

A. Addition of Personal Finance elective: GY states four electives in place now. New electives added each year. Recommends adding personal Finance for next school year and three teachers are certified to teach. MG had a question about aligning to IEP goals. Course would be modified to teach to students based on abilities. All were in favor of moving the item to the voting agenda.

VI. Finance Committee Agenda Items:

A. Monthly Budget Report: SD reviewed the report as of 3/31/2021. Explained accounts receivable and adjustments going forward. Using latest month end closed report going forward. All were in favor of moving the item to the voting agenda.

B. Financial Reports Overview: SD reviewed expenses. DT had a question about a payment for the grant writer. DT had a question about technology. SD explained the payment. SD advises will be able to show budget to actual beginning with the next school year. MG had a question about the chart of accounts, showing expenses by vendor.

C. Contract with Republic Services: MG reviewed the 36-month contract. All were in favor of moving the item to the voting agenda.

D. Preliminary Budget 2021-2022: All were in favor of moving the item to the voting agenda.

E. Proposal for 2020-2021 Audit from Hosack, Specht, Muetzel & Wood, LLP: GY would like to get on the schedule now. MG had a question about the fee. All were in favor of moving the item to the voting agenda.

VII. Marketing/Grants Committee Agenda Items:

A. NGPF Grant for \$1000 for New Curriculum: Personal Finance course - to be used for the purchase of the course. All were in favor of moving the item to the voting agenda.

B. Mockups for New Brochure: GY reviewed four styles from Wood Street Communications. Student designed the brochure. Four styles were shared with the Board. MG suggested the website being added. ES suggested adding the Facebook and Twitter logos. GY will suggest adding bullet points on the brochure and DT suggested changing some of the color schemes. ES and GY would like to remove the classroom stock photos.

VIII. Personnel Committee Agenda Items: None.

IX. Policy Committee Agenda Items:

- A. Policy 610 Purchases Subject to Bid**
- B. Policy 209 Health Examinations**
- C. Policy 251.1 Surrogate Parents**

MG reviewed all and stated that the school is making progress on updating policies. GY showed the updated policies on the school website. All were in favor of moving the items A-C to the voting agenda.

X. Public Comment on Non-Agenda Items: None.

XI. Motion to Adjourn: Motion to adjourn was made by DT, seconded by ES. All were in favor. This portion of the meeting ended at 7:38PM.

VOTING AGENDA ITEMS

I. Call to Order: MG called the meeting to order at 7:38PM.

II. Roll Call: MG, DT, ES, SB (Zoom). GY, SD (Staff – Zoom).

III. Public Comments on Agenda Items: None.

IV. The Board met in Executive Session on the Following Dates: April 7, 2021, April 16, 2021, April 20, 2021 and April 21, 2021. Personnel matters were discussed.

V. Approval of March 17, 2021 Board Meeting Minutes: A motion to approve minutes from the 3/17/2021 Board Meeting was made by DT, seconded by ES. All were in favor.

VI. Academic Committee Agenda Items:

- A. Approval to Add a New Course: Personal Finance as a Semester Long Elective:** A motion to approve the addition of the new course – Personal Finance was made by DT, seconded by ES. All were in favor.

VII. Finance Committee Agenda Items:

A. Approval of the Monthly Budget Report:

B. Approval to Pay Upcoming Bills:

A motion to approve both A-B of this section was made by DT, seconded by SB. All were in favor.

C. Approval of Preliminary Budget for 2021-2022: A motion to approve the Preliminary Budget for 2021-2022 was made by DT, seconded by SB. All were in favor.

D. Approval to Remove Michelle Johnson and Add Scott Domowicz as a Signer to Spectrum Charter School's PNC and FNB Bank Accounts: A motion to approve removing Michelle Johnson and adding Scott Domowicz as a signatory for Spectrum Charter School was made by DT, seconded by SB. All were in favor.

E. Approval of Contract with Republic Services: A motion to approve the contract with Republic Services was made by DT, seconded by ES. All were in favor.

F. Approval of Proposal to Complete 2020-2021 Audit by Hosack, Specht, Muetzel & Wood, LLP: A motion to approve the proposal was made by DT, seconded by SB. All were in favor.

VIII. Marketing/Grants Committee Agenda Items:

- A. Approval to Accept NGPF Grant for \$1000 for New Curriculum in Personal Finance:** A motion to approve the acceptance of the \$1000 grant was made by ES, seconded by SB. All were in favor.

IX. Personnel Committee Agenda Items: None.

X. Policy Committee Agenda Items:

A. Approval of the Following Policies:

1. **Policy 610 Purchases Subject to Bid**
2. **Policy 209 Health Examinations**
3. **Policy 251.1 Surrogate Parents**

A motion to approve all policies in this section (1-3) was made by DT, seconded by SB. All were in favor.

XI. Public Comments on Non-Agenda Items: None.

XII. Announcements:

A. Carnival-Themed Walk: GY advises will be held at the school on April 30, 2021.

B. Safety Day: SD advises to be held May 21, 2021. Will include safety personnel from police, fire and EMS. Will show students what they do. Students can ask questions. Stations will be set up. Teachers will talk about it in class leading up to the date.

C. Graduation Day; Thursday May 27, 2021 at 11:00AM: Lunch included. Students and families are invited.

XIII. Next Meeting: The next Board Meeting is scheduled for Wednesday May 19, 2021 at 7:00PM. Executive Session is scheduled for 6:00PM (if applicable). The next Board meeting is scheduled to take place via Zoom only.

XIV. Motion to Adjourn: The meeting adjourned at 7:51PM.