

**Spectrum Charter School
4369 Northern Pike
Monroeville, PA 15146**

Board of Trustees Policy 004

BOARD ORIENTATION

The Board believes that the preparation of each Board of Trustee for the performance of Board duties is essential to the effectiveness of the board's functioning. The Board shall encourage each new trustee to understand the functions of the Board, acquire knowledge of matters related to the operation of the school and learn Board procedures. Accordingly, the Board shall make available to each new school trustee for his/her use during the term on the Board the following items: the school code; the Board policies, including by-laws and Sunshine Act, the current budget statement, audit report, the school Charter and other related fiscal materials, and Comprehensive Plan.

Each new Board trustee shall be invited to meet with the Board President, the Chief Executive Officer, and the Board Secretary to discuss Board functions, policy, and procedure. Visiting and touring the school during school hours are to be strongly encouraged.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENTS.