

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

March 14, 2023

DATE: March 14, 2023 TIME: 7:00 PM

LOCATION: Spectrum Charter School- virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION/VOTING AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**

Approval to accept the [February 14, 2023](https://drive.google.com/file/d/1IaFJ7dv1nWPegEz2S2Zb6py3m8-C-i5C/view?usp=sharing) Board of Trustee Meeting Minutes as presented. The Board Met in Executive Session on the following date: March 14, 2023

1. **Public Comments on Agenda Items:**

1. **CEO/Principal Report:**
	1. Enrollment
	2. Website
	3. St. Patrick’s Day Dance
	4. Facilities Update

 **VI. Personnel Committee Agenda Items:**

1. [Proposal for a Maintenance Position](https://drive.google.com/file/d/1McSW1UznBR4NNN-BsFM-Ik_2MaUWIjni/view?usp=sharing)
Board Action:
2. [Food Services Part-Time Position](https://drive.google.com/file/d/1aCPlb6IUl0dG96XGsLY4ZglRbhOFNKQa/view?usp=sharing)
Board Action:
3. Paraprofessionals

**VII. Academic Committee Agenda Items:**

* 1. 2023-2024 School Calendar- [Draft](https://drive.google.com/file/d/1T63hOMIJmOWTQ85DIVNHrp9ymlBwl2Kf/view?usp=sharing)
	2. Physical Education Part-time Position
	Board Action:

 **VIII. Finance Committee Agenda Items:**

1. Monthly Financial Reports:
	* 1. Monthly Financial Reports:
		2. [Monthly Activity](https://drive.google.com/file/d/13QvNcnofvi66sDIv0lW8QXbVuqYvq8uA/view?usp=sharing)
		3. [Tuition aging report](https://drive.google.com/file/d/1-l6rclTqranaiP6F03ceOG0Ga34Mik42/view?usp=share_link)
		4. [Expense Report](https://drive.google.com/file/d/1wQU3oWVKJR1m4Xziu5jBC24fJpPDUzna/view?usp=share_link)
		5. [Budget Vs. Actual](https://drive.google.com/file/d/1ej_-pdjJvhN1690E8uSJTy54XWPO2TvT/view?usp=share_link)
		6. [Cash Flow](https://drive.google.com/file/d/10-JBRyZpSkW8ByyPKIoTN6u8mojsvxbi/view?usp=share_link)
		7. Reconciled Bank accounts
			1. [PNC General](https://drive.google.com/file/d/1aVefTaYFZ11UodSOWj-UWNtwHbwVZGYe/view?usp=share_link)
			2. [PNC Capital](https://drive.google.com/file/d/1Y4vy0xEfP67FHp3qQmf4oDoosfZR6iaZ/view?usp=share_link)
			3. [Dollar Bank General](https://drive.google.com/file/d/14DeVWGn-Xym8aYRk1hqpOotOfDsQ8vJp/view?usp=share_link)

 B. Monthly purchase review:

1. [Amazon orders](https://drive.google.com/file/d/19RkH6vSV8SYYZ37cZwfcBqXphB-kPvZv/view?usp=sharing)
2. [Visa Bill](https://drive.google.com/file/d/1gExgs5MlnRdaYQzKIped0z4UA_RUXS69/view?usp=sharing)

C. Approval to pay bills due through April

 Board Action:
D. Advertising Proposals
 Board Action:

**IX. Fundraising/Grants Committee Agenda Items:**

1. Update on PA Coalition Grant
2. [Highmark Grant](https://drive.google.com/file/d/1EKTWYiuBjEOLTrI3VQzv02f9yt4SjBR_/view?usp=share_link)
3. [Color the Spectrum Grant](https://nextforautism.smapply.io/prog/color_the_spectrum/)
4. Raise Right
5. Open House Event

**X. Facilities Report**

1. Website Update
2. Architecture Firms
3. Garden Materials for Earth Day
Board Action:
4. House Refrigerator
5. PCCD Grant
	1. [Security System](https://drive.google.com/file/d/1pLPW9QxnbbFMTG-rudzYX3y0PmruSIgx/view?usp=sharing)
	2. Door Replacement
6. Bedroom Donation
7. [Facility Priority list](https://drive.google.com/file/d/1j1-QEPbTwn_MEw4DNXqCKyFtZN_H6e7D/view?usp=share_link)

**XI.**  **Policy Committee**

1. [Parent/Student Handbook](https://drive.google.com/file/d/1myZ9ypWsAZATajZfYBfFR-zCSYWN6etm/view?usp=sharing)
Board Action:

**XII. Public Comments on non-Agenda Items:**

**XIII. Announcements:**

**XIV. Next Meeting: April 18, 2023; 7:00 pm; Spectrum Charter School & Google Meet**

**XV. Motion to Adjourn:**