

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

August 15, 2023

DATE: August 15, 2023 TIME: 7:00 PM

LOCATION: Spectrum Charter School- virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION/VOTING AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**

Approval to accept the [June 20, 2023](https://drive.google.com/file/d/11a1oOXCd12gdLzZAVLhLVWKFpGIAW8YO/view?usp=sharing) Board of Trustee Meeting Minutes as presented. Board met in Executive Session on August 15 to discuss personnel matters.

1. **Public Comments on Agenda Items:**

1. **CEO/Principal Report:**
   1. Enrollment
   2. Extended School Year
   3. Professional Development
   4. [Annual Report](https://drive.google.com/file/d/1jRMIE_Enl3eoXTuHmBEiD5oK60bxK-pZ/view?usp=sharing) - Submitted
   5. Curriculum Update
   6. [Flexible Instruction Days](https://drive.google.com/file/d/18AgZ49Q1HVunQ33ny3OhICZKiqGgMy5K/view?usp=sharing) (FID)

**VI. Personnel Committee Agenda Items:**

1. Recommendation for the hiring of [Denise Barrett,](https://drive.google.com/file/d/1Sow1z9y4sXu2CXOKHQ9Nu43fd08vimIx/view?usp=sharing) Paraprofessional for the 2023-2024 academic year

a. Board Action:

1. Recommendation for the hiring of [Christopher Richardson,](https://drive.google.com/file/d/1PuOtuQFMOjn7Ls9RJmh8NckvFQOzaLWm/view?usp=sharing) Paraprofessional for the 2023-2024 academic year
   1. Board Action:
2. Recommendation for the hiring of a [Behavior Specialist](https://www.indeed.com/job/behavior-specialist-696b21d6af7d2cdc)[,](https://drive.google.com/file/d/1mS6A-b4mO4HbVrsUHOn8cJpjO0jkbCjw/view?usp=sharing) Paraprofessional for the 2023-2024 academic year
   1. Board Action:
3. Recommendation for the approval of the [Proposed Agreement](https://drive.google.com/file/d/1DJu8dpPP2qTkRCON3D80OM0PMd8Ofcp9/view?usp=sharing) and [Statement of Work](https://drive.google.com/file/d/146pnH9b0cmoz-tlSkb0xnunf0rWZApJ7/view?usp=sharing) with DL Tech Solutions, LLC to provide technology services
   1. Board Action:
4. Recommendation for the approval of the [proposed agreement](https://drive.google.com/file/d/1gk4295dIapcUfrWhv2rcLhLx3d9nBhFf/view?usp=sharing) with KeySolution Staffing for School Psychology services
5. Board Meeting Dates - 2023-2024
   1. August 15
   2. September 19
   3. October 17
   4. November 21
   5. December 19
   6. January 16
   7. February 20
   8. March 19
   9. April 16
   10. May 21
   11. June 18

**VII. Academic Committee Agenda Items:**

* 1. Status update of a [Dual Enrollment agreement](https://drive.google.com/file/d/1CSIJ1uW5ci7qus4CMX1ZHtUIx2UYNvnG/view?usp=sharing) with the Community College of Allegheny County
  2. AIU [2023-2024 Comprehensive Services Agreement](https://drive.google.com/file/d/1z3QtqLTxpzqnwWiKvQ2Z9bz6EERPXtJT/view?usp=sharing) and [pricing guide](https://drive.google.com/file/d/1CuP__NSum-FmQo_wuTQHAzhf60q0giEG/view?usp=sharing)

1. Board Action:
   1. [2023-2024 Forbes Road Tuition Agreement](https://drive.google.com/file/d/1DmPskN8zBxTAbU8MxDx_5-1FI8i7E68i/view?usp=sharing)
2. Board Action:

**VIII. Finance Committee Agenda Items:**

1. Monthly Financial Reports:
   * 1. Monthly Financial Reports:
     2. [Monthly Activity](https://drive.google.com/file/d/12Danxr87wbwTOOz-WGyGEGnfgWvxydXm/view?usp=drive_link)
     3. Tuition aging report (Discussion)
     4. [Expense Report](https://drive.google.com/file/d/1wVrxRSXRGN-eOY35fxcnuEmKkw2VMi6E/view?usp=drive_link)
     5. [Budget Vs. Actual](https://drive.google.com/file/d/1vqAIy1VAHrb1xWLUCN1tIX59q003QAJI/view?usp=drive_link)
     6. [Cash Flow](https://drive.google.com/file/d/1ynOb4une83PBqpMOK2owQHKm5MiKw7os/view?usp=drive_link)

B. Monthly purchase review:

1. [Amazon orders](https://drive.google.com/file/d/1jHJP186fDr2SPB0I-bZptqIx98z3Typm/view?usp=sharing)
2. [Visa Bills](https://drive.google.com/file/d/1AQ9xqXX1evjSCbjVAKm8s59qLX_Q9CLB/view?usp=sharing)

C. Approval to pay bills due through September

Board Action:

D. [Audit renewal](https://drive.google.com/file/d/1hVptERlwAhXhX3Gy4VD8tKSFBg_BXRGa/view?usp=sharing)

a. Board Action:

**IX. Fundraising/Grants Committee Agenda Items:**

1. The [Greensburg Foundation Grant](https://drive.google.com/file/d/1Wu0XM5dhVi4bCPjgPfRVuGTxBho_k772/view?usp=sharing) - Submitted ($20,000): Application
   1. Board Action:
2. Highmark Grant Application: Denied
3. Recommendation to create a Foundation for Spectrum Charter School
   1. Board Action:

**X. Facilities Report**

1. Update regarding municipal code for the house

**XI. Public Comments on non-Agenda Items:**

**XII. Announcements:**

**XIII. Next Meeting: September 19, 2023; 7:00 pm; Spectrum Charter School & Google Meet**

**XIV. Motion to Adjourn:**