

**Spectrum Charter School
4369 Northern Pike
Monroeville, PA 15146**

Board of Trustees Policy 001

BOARD EXPENSES

All Board of Trustees shall be reimbursed for necessary expenses actually incurred as delegates to any Board approved state convention held within the Commonwealth, or for necessary expenses actually incurred in attendance authorized by the Board at any other meeting held within the Commonwealth. Regular Board meetings are exempt. All such expenses shall be itemized and made available for public inspection at the next succeeding meeting of the Board. Such expenses shall be reimbursed only upon presentation of an itemized, verified statement, except that at the discretion of the Board advance payments may be made upon presentation of estimated expenses to be incurred.

When, in the opinion of the Board, attendance of one or more of its members at meetings, conventions and other functions of and on behalf of the school is of advantage to the school, such member or members may be authorized to attend and shall be reimbursed by the district for mileage and for all expenses actually and necessarily incurred in connection therewith.

Payment of the actual and necessary expenses including traveling expenses, of any Board member or employee of the school that are incurred in the course of performing services for the school shall be reimbursed in accordance with this policy.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

ADOPTED this 18th day of August, 2021

Michelle Gutman

President

A. Sfl

Secretary