

Call to order: 7:01pm

Roll call:

Board Members: Arleen Wheat, Michele Gutman, Barb Bain, Tammy Goda, Dorice Tharp and Dr. Jonathon Duvall via Google Meet and Ellen Szczerba in person

School Administration: Dr. Matt Erickson, John Zahorchak, Brandon Chabola in person

Members of the Public: none

Approval to accept the [September 19, 2023](#) Board of Trustee Meeting Minutes as presented. Board met in Executive Session on October 17, 2023 to discuss personnel matters. Motion to accept the Sept 19 meeting minutes made by Ellen Szczerba with second by Arleen Wheat; all approved

Public Comments on Agenda Items:

No members of the public to comment on the agenda

CEO/Principal Report:

- Student Council - New student council elected; Board extends an invitation to the new president to present plans for the coming year
- Breakfast Program - Administration announces a breakfast program at an estimated cost of \$150/month
- Fall Dance Event - 10/27/23- to be held after school
- Build On Event - 11/17/23 - majority of students planning to attend the event that is held in the Convention Center in Pittsburgh; the event focuses on transition and post education events
- Safety Drills - Chief Cole from Monroeville will be in on Oct 18 2023 to go through drills

Personnel Committee Agenda Items:

- Approval of Marissa Helinski (Point Park University) to complete her student teaching requirements with Mrs. [Lori Yurkovich](#) from January 9 to April 19, 2023.
- Board Action: Arlene Wheat moves and Tammy Goda seconds; all approve

Academic Committee Agenda Items:

- Curriculum Status - Currently working on mathematics with target to complete by the end of the school year
- Motion to approve up to \$10,000 for the purchase of [SMART Boards](#)
 - Board Action: Dr. Duvall motions to approve / Barb Bain seconds - all approve

Finance Committee Agenda Items:

- Annual financial to be submitted by Oct 31 and must be signed by the Board Chair
- Audit report first draft is available and been circulated; requires approval of the Board and targeting t auditor to present to the board in the December meeting
 - A. Monthly Financial Reports:
 - [Monthly Activity](#)
 - [Expense Report](#)
 - [Budget Vs. Actual](#)
 - [Cash Flow](#)
 - B. Monthly purchase review:
 - [Amazon orders](#)
 - [Visa Bill](#)
 - C. Approval to pay bills due through November

Board Action: Dorice Tharp moves and Tammy Goda seconds; all approve

Fundraising/Grants Committee Agenda Items:

- Giving Tuesday -Nov 28th - options discussed to both solicit donations and to give back to community

Facilities Report

- Boiler repairs - completed and inspection to be done on Nov 2
- House air conditioning - waiting for quotes and target to have installed before summer
- Maintenance analysis - in process and includes status of school and house infrastructure and supporting equipment

Public Comments on non-Agenda Items: none

Announcements: End of first 9-weeks is coming up with progress reports and grades delivered

Next Meeting: November 21, 2023; 7:00 pm; Spectrum Charter School & Google Meet

Motion to Adjourn: Barb Bain moves to adjourn