

DISCUSSION/VOTING AGENDA ITEMS

I. **Call to order: 7:02**

II. [Pledge of Allegiance](#)

III. **Roll call:**

Board Members: Arleen Wheat, Ellen Szczerba, Michele Gutman, Barb Bain, Dorice Tharp and Dr. Jonathon Duvall via Google Meet

School Administration: Dr. Matt Erickson, John Zahorchak, Brandon Chabola via Google Meet

Members of the Public: Timothy Herlihy via Google Meet

Approval to accept the [October 17, 2023](#) Board of Trustee Meeting Minutes as presented.

Board met in Executive Session on November 21, 2023 to discuss personnel matters.

Board Action: Arleen Wheat moves/Barb Bain seconds and all approve

IV. **Public Comments on Agenda Items:** None

V. **CEO/Principal Report:**

- A. Student Council - Guest Speaker - Timothy Herlihy - new Student Council President discusses upcoming plans for the Student Council
- B. Breakfast Program Up and Running! -
- C. Planning a Semi-Formal Event
- D. Build On Event - 11/17/23 - 18 students attended; interacted with 23 trade unions
- E. Giving Thanks - Gift Cards - very successful with 6 recipients of the cards; and turning attention to Toy Drive
- F. Current Enrollment - continuing to conduct tours with very positive results

VI. Personnel Committee Agenda Items:

- A. Looking for a Physical Education Teacher

VII. Academic Committee Agenda Items:

- A. Curriculum Update - continuing to work on English and Math and targeting end of academic year for completion - CEO would like to talk to Board about getting additional resources to assist

VIII. Finance Committee Agenda Items:

- A. Monthly Financial Reports: - no issues
 - a. Monthly Financial Reports:
 - i. [Monthly Activity](#)
 - ii. [Expense Report](#)
 - iii. [Budget Vs. Actual](#)
 - iv. [Cash Flow](#)
- B. Monthly purchase review: no issues
 - a. [Amazon orders](#)
 - b. [Visa Bill](#)
- C. Approval to pay bills due through December
 - Board Action: Dorice Tharp moves / Ellen Szczerba seconds; all approve

IX. Fundraising/Grants Committee Agenda Items:

- A. Giving Tuesday - will be reinforced with social media push and newsletter and will add to website

X. Facilities Report

- A. [Maintenance Schedule](#) - Board recommends to get an estimate on replacement of the bottom windows due to security concerns
- B. Motion to approve the [estimate](#) from Tri-State Roofing Solutions to replace the lower roof of the school building, subject to a review of the contract by counsel. Suggested amendments to contract include listing shingle life and warranty and to do work when students aren't in the building.
Board Action: Dorice Tharp moves / Barb Bain seconds (subject to review by counsel and inclusion of amendments)
- C. Motion to approve the Sonitrol [proposal](#) for additional cameras and wireless bridge for house cameras includes 2 options and option 1 is recommended - both locations will be on the same system vs Option 2 being on two separate systems. Option 1 [contract addendum](#), pending legal review.
Board Action: Barb Bain moves / Arleen Wheat seconds - all approve

XI. Public Comments on non-Agenda Items: none

XII. Announcements: tomorrow is last day prior to Thanksgiving Break and we would like to continue to recognize all of the hard work by staff and students; Christmas Party is in planning stage

XIII. Next Meeting: December 19, 2023; 7:00 pm; Spectrum Charter School & Google Meet

XIV. Motion to Adjourn: Barb moves to adjourn