

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

December 19, 2023

DATE: December 19, 2023 TIME: 7:00 PM

LOCATION: Spectrum Charter School- virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION/VOTING AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**

Approval to accept the [November 21, 2023](https://drive.google.com/file/d/1NQ-Wx8_t6uWiXDo-VnIpXrqTkNCfvQ2t/view?usp=sharing) Board of Trustee Meeting Minutes as presented. Board met in Executive Session on December 19, 2023 to discuss personal and student matters.

1. **Public Comments on Agenda Items:**
2. **CEO/Principal Report:** 
   1. Semi-formal event
   2. Student Council Update
   3. Congratulations Larson!
   4. Toys for Tikes
   5. Current Enrollment
3. **Election of Board of Trustees and Officers** 
   1. School Board
      1. Nomination of Trustees
         1. Michele Gutman
         2. Barb Bain
      2. Board Action:
      3. Nomination of Officers
         1. President: Ellen Szczerba
         2. Vice President: Michele Gutman
         3. Secretary: Dorice Tharp
         4. Treasurer: Tammy Goda
      4. Board Action:
   2. Foundation
      1. Nomination of Trustees
         1. Michele Gutman
         2. Ellen Szczerba
         3. Dorice Tharp
         4. Barb Bain
         5. Tammy Goda
         6. Arleen Wheat
         7. Jonathan Duvall
      2. Board Action:
      3. Nomination of Officers
         1. President: Michele Gutman
         2. Vice President: Ellen Szczerba
         3. Secretary: Arleen Wheat
         4. Treasurer: Jonathan Duvall
      4. Board Action:

**VII. Personnel Committee Agenda Items:**

1. Employment of [Stephen Fishman](https://drive.google.com/file/d/1Jz2CAPUglcJIOnHAkdS6ZuamTaA5yd_M/view?usp=sharing) effective December 14, 2023 as a Physical Education/Health teacher
   1. Board Action:

**VIII. Academic Committee Agenda Items:**

1. Curriculum Update/[Proposal](https://drive.google.com/file/d/1uDJQQXS7swTppnw0qQTfPTpRWCO3-244/view?usp=sharing)

**IX. Finance Committee Agenda Items:**

1. Monthly Financial Reports:
   * 1. Monthly Financial Reports:
     2. [Monthly Activity](https://drive.google.com/file/d/1uLE6THlwvG_VydSpH40uFfhzL8CWpPOc/view?usp=sharing)
     3. [Expense Report](https://drive.google.com/file/d/1LqLLth0DvSIHBwsc_6nweNZDcaI7Bx95/view?usp=sharing)
     4. [Budget Vs. Actual](https://drive.google.com/file/d/1xj6S4V2Yb2M-NHrcVLM27_7LEoDbPsHt/view?usp=sharing)
     5. [Cash Flow](https://drive.google.com/file/d/1l9n60Yok1tKSoCIdlbRJsFABlSC4P8VU/view?usp=sharing)

B. Monthly purchase review:

1. [Amazon orders](https://drive.google.com/file/d/1YSeIravl9wtLR_Lrs5JYt9WV6esddt0B/view?usp=sharing)
2. [Visa Bill](https://drive.google.com/file/d/1kR_rmIsBdjSSW7txgVSKBlE_VGAz5DN7/view?usp=sharing)

C. Approval to pay bills due through January

Board Action:

D. Review of [Draft Annual Financial Statements](https://drive.google.com/file/d/1tjCA51U8csdt-CRvs1q2eRdZ2Yjn8Ozh/view?usp=sharing) and [990 Form](https://drive.google.com/file/d/1c9IA6AJTmMUvVM1fDgOpAy1rDcktD74E/view?usp=sharing) -Peter Vancheri

**X. Fundraising/Grants Committee Agenda Items:**

1. January 17th - [Max & Erma’s event Fundraiser](https://drive.google.com/file/d/1dqijYvjxc4NEjgiumKU5fa_oqk9LygB7/view?usp=sharing)

**XI. Facilities Report**

A. No Report

**XII. Policy**

1. Revision of [Abuse Policy](https://drive.google.com/file/d/10GiST1qXNvkJ0Gsr5g_J1glrsVxig-hP/view?usp=sharing)
   1. Board Action

**XIII. Public Comments on non-Agenda Items:**

**XIV. Announcements:**

**XV. Next Meeting: January 16, 2024; 7:00 pm; Spectrum Charter School & Google Meet**

**XVI. Motion to Adjourn:**