

DATE: April 16, 2024 TIME: 7:00 PM
LOCATION: Spectrum Charter School and virtual via Google Meet
CEO: Dr. Matthew Erickson

DISCUSSION/VOTING AGENDA ITEMS

- I. **Call to order: 7:03pm**
- II. [Pledge of Allegiance](#)
- III. **Roll call:**
- IV. **Board Members: In Person:** Ellen Szczerba, Michele Gutman, Dorice Tharp **Remote:** Dr. Jonathon Duvall, Tammy Goda, Barbara Bain, Arlene Wheat
Administration: In Person: Matt Erickson, John Zahorchak
Public: Lisa Rosendale, Natalie Picone

Approval to accept the [March 19, 2024](#) Board of Trustee Meeting Minutes as presented. Board met in Executive Session on April 16, 2024 to discuss personnel and student matters. Michele Gutman moves and Dorice Tharp seconds, all in favor

- V. **Public Comments on Agenda Items:** None
- VI. **CEO/Principal Report:**
 - A. Talent Show - April 5 and very well attended; Mr. Markosek (State Representative) attended
 - B. Autism Awareness/Acceptance Month - a number of different programs planned throughout the month
 - C. Day of (No) Silence - held last Friday - with a guest presenter from AIU who did an excellent presentation on LGBTQ+ support
 - D. Current Enrollment - expecting 58 for next year
- VI. **Personnel Committee Agenda Items:**
 - A. Motion to hire [Marissa Helenski](#), Special Education Teacher for the 2024-2025 academic year. Barb Bain moves, Arlene Wheat seconds and all approve
 - B. Motion to approve an agreement with [Raptor Visitor Management](#) for the 2024-2025 academic year pending legal review. Dorice Tharp moves, Barb Bain seconds and all approve

- C. Motion to approve an [agreement](#) with Grade Point Resources for paraprofessional support for the 2024-2025 academic year pending legal review.
 - a. This item tabled at this time

VII. Academic Committee Agenda Items:

- A. Motion to revise the Tuition Agreement with CCAC for dual enrollment for the 2024-2025 academic year pending legal review. Same format as last year
- B. Motion to approve the conditional terms for participation in the dual enrollment program.
 - a. CCAC contract to be amended to provide that the school would pay the tuition

VIII. Policy Committee Agenda Items:

- A. None

IX. Committee Reports

- A. Finance/Facilities (Dorice/Tammy)
 - a. Request for final maintenance schedule from Facilities (Brandon Chabola) to ensure inclusion in the 2024-2025 budget
- B. Academics/Curriculum (Arlene/Barb)
 - a. Anticipate a report next meeting
- C. Personnel/Student Services (Michele/Ellen)
 - a. Covered in personnel section above
- D. Grants/Fundraising (Jonathan/Ellen)
 - a. Working on additional grants including update for PCCD 2025 grant

X. Finance Committee Agenda Items:

- A. [Budget Presentation](#)

Reviewed the attached presentation with no significant questions
Board Action: Board will meet in a budget workshop to fine tune with aim to approve draft in May and final in Jun 20, 2024 meeting
- B. Monthly Financial Reports:
 - 1. Statement of [Activity](#) (YTD)
 - 2. [Expense Report](#)
 - 3. [Budget Vs. Actual](#)
 - 4. [Cash Flow](#)
- B. Monthly purchase review:
 - 1. [Amazon orders](#)
 - 2. [Visa Bill](#)
- C. Approval to pay bills due through May
Board Action: Michele Gutman moves to approve; Dorice Tharp seconds and all approve

XI. Fundraising/Grants Committee Agenda Items:

- A. Foundation Update - paperwork has been submitted and anticipate 4 weeks for completion

XII. Facilities Report

A. Cleaning Services - reviewing quotes and proposals from 4 vendors with recommendation targeted for May meeting

XIII. Public Comments on non-Agenda Items: none

XIV. Announcements: general announcements on upcoming events provided

XV. Next Meeting: May 21, 2024; 7:00 pm; Spectrum Charter School & Google Meet

XVI. Motion to Adjourn: Barb Bain moves