

BOARD OF TRUSTEES DISCUSSION AND VOTING MEETING AGENDA

May 21, 2024

DATE: May 21, 2024 TIME: 7:00 PM

LOCATION: Spectrum Charter School and virtual via Google Meet

CEO: Dr. Matthew Erickson

**DISCUSSION/VOTING AGENDA ITEMS**

1. **Call to order:**
2. [Pledge of Allegiance](https://docs.google.com/presentation/d/1SN9Qqhviqr1qN0vdLI1ImPSyoTezCWzXiNOZRf45h4M/edit?usp=sharing)
3. **Roll call:**

Approval to accept the [April 16, 2024](https://drive.google.com/file/d/1J9akrapXf_jfhxBlawl_l9PJ7-1xL3fa/view?usp=sharing) Board of Trustee Meeting Minutes as presented. The Board met in Executive Session on April 25, 2024, May 2, 2024 and May 21, 2024 to discuss personnel and student matters.

1. **Public Comments on Agenda Items:**
2. **CEO/Principal Report:**
   1. Upcoming Events
      1. Prom
      2. Graduation
   2. Current Enrollment
   3. Staff Appreciation

**VI. Personnel Committee Agenda Items:**

1. Motion to approve an [agreement](https://drive.google.com/file/d/1HUnLxWQCdb0fiY7JYGZfO-Ej7NfP0883/view?usp=sharing) with Grade Point Resources for paraprofessional support for the 2024-2025 academic year pending legal review.
2. Motion to approve an [agreement](https://drive.google.com/file/d/14KEAlPhv_FcgkUX6wGtKtmZUs_c_f1LG/view?usp=sharing) with KeySolution Staffing for a Business Manager consultant for the 2024-2025 academic year.
3. Motion to approve the [substitute teaching contract](https://drive.google.com/file/d/1RFDvfGlxgSvZmr7-AEbCgiDSLT-UdYgp/view?usp=sharing) for Marissa Hilinski
4. Motion to approve the [24-25 Employee Contracts](https://drive.google.com/drive/folders/1bDdjg998YJCMz6bcNH2VaFT9vjGsAnvr?usp=sharing)
5. Motion to approve the [2024 ESY Contracts](https://drive.google.com/drive/folders/1ngKp_aqm7MzIOSLcyKMh8c5cqZVldLX7?usp=sharing)

**VII. Academic Committee Agenda Items:**

1. Motion to revise the [Tuition Agreement](https://drive.google.com/file/d/1AdmwdzyMvg5_iQThnsffp-dJ68gJmR0Z/view?usp=sharing) and [MOA](https://drive.google.com/file/d/1A_1WfrCj2FHHMmjJohlJwdA3oLrFpO_h/view?usp=sharing) with CCAC for dual enrollment for the 2024-2025 academic year pending legal review.
2. Motion to approve the [conditional terms](https://drive.google.com/file/d/1XcCh2fGTc9yXwAo9nFF0LBB7Sxw0DZtK/view?usp=sharing) for participation in the dual enrollment program.
3. Motion to approve the [AIU 2024-2025 Comprehensive Services Agreement](https://drive.google.com/file/d/1B2LCE9CqEHVYmAq6pETV6-zzRwqjwJV5/view?usp=sharing) and [pricing guide](https://drive.google.com/file/d/1tERDryLbcsDi9s_OdXYR2jLSr9t4ECrQ/view?usp=sharing)
4. Motion to approve the [Flexible Instruction Day (FID) plan](https://drive.google.com/file/d/1-u9uVTO9itkh4rn6MgLU51CienAUo8RF/view?usp=sharing) for the 2024-2025 academic year.

**VIII. Policy Committee Agenda Items:**

1. Motion to approve the [Adoption of Approved LEA Policies, Procedures, and use of Funds](https://drive.google.com/file/d/1LwV_vgAElmO50VY2owRUo-Kv3ihfwuTX/view?usp=sharing) by Charter School.
2. Motion to approve the [IDEIA-B Use of Funds Agreement.](https://drive.google.com/file/d/1sVPt2P0vDXidGXEDM6_Zv_n-6Z0cwJwi/view?usp=sharing)

**IX. Committee Reports**

1. Finance/Facilities (Dorice/Tammy)
2. Academics/Curriculum (Arleen/Barb)
3. Personnel/Student Services (Michele/Ellen)
4. Grants/Fundraising (Jonathan/Ellen)

**X. Finance Committee Agenda Items:**

1. Motion to approve the [2024-2025 Spectrum Charter School Proposed Final Budget](https://drive.google.com/file/d/1UcBtDRiPW5weylDG-rg3brf6cBBZXF6O/view?usp=sharing)
2. Monthly Financial Reports:
   * 1. [Monthly Activity](https://drive.google.com/file/d/18nOydJoW3b-Gvi05gs97kCLodVaAkpyv/view?usp=sharing)
     2. [Expense Report](https://drive.google.com/file/d/14U-XYYuEg82GQY1nScO3_84Frh3Ulwa6/view?usp=sharing)
     3. [Budget Vs. Actual](https://drive.google.com/file/d/1unl2db0_Hmi6-MMvW9ymbazWoeklsMMc/view?usp=sharing)
     4. [Cash Flow](https://drive.google.com/file/d/1-VGKw8KJsuwg8MWibch953iYfq_R7t0p/view?usp=sharing)

C. Monthly purchase review:

1. [Amazon orders](https://drive.google.com/file/d/12euWTyImMLwXEWOYPWDrKZAuFIQ0tFVi/view?usp=sharing)
2. [Visa Bill](https://drive.google.com/file/d/15TvF2K8jSwCWGDqe2t1hngJPSTpozm7Y/view?usp=sharing)

D. Approval to pay bills due through June

Board Action:

**XI. Fundraising/Grants Committee Agenda Items:**

1. Foundation Update

**XII. Facilities Report**

A. Motion to approve the [Service Agreement](https://drive.google.com/file/d/16MFX9nHT5HPqTFERSgETT3F2cvBBVWnR/view?usp=sharing) with Coverall

**XIII. Public Comments on non-Agenda Items:**

**XIV. Announcements:**

**XV. Next Meeting: June 20, 2024; 7:00 pm; Google Meet**

**XVI. Motion to Adjourn:**