

- I. **Call to order: 7:07pm**
- II. [Pledge of Allegiance](#)
- III. **Roll call:**
  - A. **Board Members: In Person:** Ellen Szczerba, Michele Gutman, **Remote:** Dorice Tharp, Dr. Jonathon Duvall, Tammy Goda, Barbara Bain, Arleen Wheat
  - B. **Administration: In Person:** Matt Erickson, John Zahorchak
  - C. **Public:** None

Approval to accept the [April 16, 2024](#) Board of Trustee Meeting Minutes as presented. The Board met in Executive Session on April 25, 2024 and May 2, 2024 to discuss personnel and student matters. Michele Gutman moves, Tammy Goda seconds and all approve

- IV. **Public Comments on Agenda Items:**

None
- V. **CEO/Principal Report:**
  - A. Events
    1. Prom - largest turnout to date and the Galaxy theme was a great hit; one of the families donated food and time from their catering business with menu prepared per the students desire; kudos to the staff who assisted in setting up the
    2. Carnival - well attended and needed to be moved indoors due to the weather
    3. Graduation - [May 24, 2024](#) - looking at 7 graduates
  - B. Current Enrollment - 58 students enrolled for the fall with 4 tours scheduled
  - C. Staff Appreciation - great participation on the behalf of parents and board members who sent in items
- VI. **Personnel Committee Agenda Items:**
  - A. Motion to approve an [agreement](#) with Grade Point Resources for paraprofessional support for the 2024-2025 academic year pending legal review.
    - a. Barb Bain moves to approve, Arleen Wheat seconds and all approve
  - B. Motion to approve an [agreement](#) with KeySolution Staffing for a Business Manager consultant for the 2024-2025 academic year
    - a. Michele Gutman moves to approve, Barb Bain seconds and all approve
  - C. Motion to approve the [substitute teaching contract](#) for Marissa Hilinski
    - a. Arleen Wheat moves, Michele Gutman seconds and all approve
  - D. Motion to approve the [24-25 Employee Contracts](#)
    - a. Michele Gutman moves, Barb Bain seconds and all approve
  - E. Motion to approve the [2024 ESY Contracts](#)
    - a. Arleen Wheat moves, Tammy Goda seconds and all approve

**VII. Academic Committee Agenda Items:**

- A. Motion to revise the [Tuition Agreement](#) and [MOA](#) with CCAC for dual enrollment for the 2024-2025 academic year pending legal review
  - a. Arleen Wheat moves, Barb Bain seconds and all approve
- B. Motion to approve the [conditional terms](#) for participation in the dual enrollment program. (note this has been reviewed by counsel)
  - a. Michele Gutman moves, Arleen Wheat seconds and all approve
- C. Motion to approve the [AIU 2024-2025 Comprehensive Services Agreement](#) and [pricing guide](#)
  - a. Arleen Wheat moves, Michele Gutman seconds and all approve
- D. Motion to approve the [Flexible Instruction Day \(FID\) plan](#) for the 2024-2025 academic year.
  - a. Barb Bain moves, Tammy Goda seconds and all approve

**VIII. Policy Committee Agenda Items:**

- A. Motion to approve the [Adoption of Approved LEA Policies, Procedures, and use of Funds](#) by Charter School.
  - a. Barb Bain moves, Arleen Wheat seconds and all approve
- B. Motion to approve the [IDEIA-B Use of Funds Agreement](#).
  - a. Michele Gutman, Arleen Wheat seconds and all approve

**IX. Committee Reports**

- A. Finance/Facilities (Dorice/Tammy)
- B. Academics/Curriculum (Arleen/Barb)
- C. Personnel/Student Services (Michele/Ellen)
- D. Grants/Fundraising (Jonathan/Ellen)

**X. Finance Committee Agenda Items:**

- A. Motion to approve the [2024-2025 Spectrum Charter School Proposed Final Budget](#)
  - a. Michele Gutman moves, Tammy Goda seconds and all approve
- B. Monthly Financial Reports:
  - 1. [Monthly Activity](#)
  - 2. [Expense Report](#)
  - 3. [Budget Vs. Actual](#)
  - 4. [Cash Flow](#)
- C. Monthly purchase review:
  - 1. [Amazon orders](#)
  - 2. [Visa Bill](#)
- D. Approval to pay bills due through June
  - A. Michele Gutman moves, Barb Bain seconds and all approve

**XI. Fundraising/Grants Committee Agenda Items:**

- A. Foundation Update
  - a. Awaiting IRS rule on 501 c3

- b. Propose to begin completing additional paperwork to qualify

**XII. Facilities Report**

- A. Motion to approve the [Service Agreement](#) with Coverall
  - a. Barb Bain moves, Arleen Wheat seconds and all approve

**XIII. Public Comments on non-Agenda Items:**

None

**XIV. Announcements:**

- A. Tomorrow there are several events for students include a flag football tournament and an ice cream truck
- B. Graduation will be at 11am this Friday
- C. Mr. Zahorchak recognized for the huge contribution he's made to the success of Spectrum Charter School
- D. Kudos to the BNY Mellon volunteers that assisted with the Carnival this past Friday

**XV. Next Meeting: June 20, 2024; 7:00 pm; Google Meet only**

**XVI. Motion to Adjourn:** Barb Bain motions to adjourn the meeting