

- I. Call to order: 7:01pm**
- II. [Pledge of Allegiance](#)**
- III. Roll call:**
  - A. Board Members:** Ellen Szczerba, Michele Gutman, Dorice Tharp, Dr. Jonathon Duvall, Arleen Wheat (Absent are Tammy Goda and Barbara Bain)
  - B. Administration: In Person:** Matt Erickson, John Zahorchak, Jacob Chapla
  - C. Public:** Lisa Rosendale

Approval to accept the [May 21, 2024](#) Board of Trustee Meeting Minutes as presented. The Board met in Executive Sessions on May 30 2024 and June 20, 2024 to discuss personnel matters.

Motion to approve acceptance of minutes by Arleen Wheat, seconded by Ellen Szczerba and all approved

**IV. Public Comments on Agenda Items:** None

**V. CEO/Principal Report:**

- A. Highlights
  - 1. Prom
  - 2. Graduation
- B. Current Enrollment -
  - 1. Currently have 58 students for the fall
  - 2. Tours continue with three scheduled for the week of June 24
- C. Interviews for a nurse (1) and paraprofessional positions (2-4) are ongoing

**VI. Personnel Committee Agenda Items:**

- A. Motion to terminate Marylou Dewitt, Licensed Practical Nurse effective Wednesday, May 29, 2024.
  - a. Dorice Tharp moves, Arleen Wheat seconds and all approved
- B. Motion to approve the [agreement](#) with DL Tech Solutions for network, infrastructure, and application services for the 2024-2025 school year.
  - a. Dorice Tharp moves, Dr. Duvall seconds and all approve
- C. Motion to approve the [agreement](#) with STAT for ESY nursing services effective July 1, 2024.
  - a. Dorice Tharp moves, Dr. Duvall seconds and all approve

**VII. Academic Committee Agenda Items:**

- A. None

**VIII. Policy Committee Agenda Items:**

- A. None

**IX. Committee Reports**

- A. Finance/Facilities (Dorice/Tammy)
  - a. Nothing in addition to current meeting agenda
- B. Academics/Curriculum (Arleen/Barb)
  - a. Continuing to review curriculum work
- C. Personnel/Student Services (Michele/Ellen)
  - a. Nothing to discuss
- D. Grants/Fundraising (Jonathan/Ellen)
  - a. Ellen reached out to Representative Markosek's office and awaiting response
  - b. Waiting for responses on other grant requests
  - c. Reaching out to Dollar Bank
- E. Strategic Plan Quarterly Review
  - a. Proposing we review the plan quarterly starting with the August meeting

**X. Finance Committee Agenda Items:**

- A. Motion to approve the [2024-2025 Spectrum Charter School Final Budget](#)
  - a. Dr. Duvall moves, Ellen Szczerba seconds and all approve
- B. Monthly Financial Reports:
  - 1. [Activity](#)
  - 2. [Expense Report](#)
  - 3. [Budget Vs. Actual](#)
  - 4. [Cash Flow](#)
- C. Monthly purchase review:
  - 1. [Amazon orders](#)
  - 2. [Visa Bill](#)
- D. Approval to pay bills due through July  
Board Action: Dorice Tharp motions, Dr. Duvall seconds and all approve  
Board extends a sincere thank you to John Zahorchak for everything he's done for the school in his role as Business Manager..

**XI. Fundraising/Grants Committee Agenda Items:**

- A. Foundation Update - have not yet heard on 501(c)3 application and will be setting up an internal meeting to determine next steps

**XII. Facilities Report**

- A. Informational Items: Summer Projects
  - a. We were contacted by Cornerstone Ministries who nominated us for a service project and we will suggest to repaint some walls in the building including the walls in the new classrooms and the new hallway
  - b. Matt planning to powerwash the restrooms

- c. Raptor system successfully installed and will go through training in fall on how to run visitors through the system
- B. Motion to approve a [quote for services](#) from Tri-State Roofing Solutions (Ben McNees) to install new carpeting in the entryway, stairs, and bottom left side of the building.
  - a. Striking this item from the agenda - due to the estimated amount, we are required to obtain a minimum of 3 quotes

**XIII. Public Comments on non-Agenda Items:** none

**XIV. Announcements:** none

**XV. Next Meeting: August 20, 2024; 7:00 pm; Spectrum Charter School & Google Meet**

**XVI. Motion to Adjourn:** Dorice Tharp moves to adjourn the meeting