

Call to order: 7:03 pm

I. [Pledge of Allegiance](#)

II. Roll call:

- A. Board Members:** Ellen Szczerba, Michele Gutman, Dorice Tharp, Barbara Bain and online are Tammy Goda, Dr. Jonathan Duval, Dr. Arleen Wheat
- B. Administration:** Dr. Matt Erickson (in person) and Lori Yurkovich, Jacob Chapla (online)
- C. Public:** Potential Board Members - Lisa Quigley and Virginia (Ginnie) Weber and two parents

Approval to accept the [August 20, 2024](#) Board of Trustee Meeting Minutes as presented. The Board met in Executive Session on September 17, 2024. Motion to approve acceptance of minutes by Michele Gutman, seconded by Barbara Bain and all approved

III. Public Comments on Agenda Items: Board President reviewed the following guidance and there were no comments from the public

Effective September 17, 2024, a maximum of thirty minutes total will be reserved during the Board meeting for community members who request to speak. At any time, the Board may allow additional time for the visitors portion of the Board meeting.

Whether the community member is participating virtually, or in-person, the community member will:

- State their name
- Have up to three minutes to make a statement and/or ask a question to the Board
- Only be able to speak once during the visitors portion of the board meeting
- Have their time begin when the individual begins to speak

It is recommended that community members wishing to speak during the visitors portion email the Board Secretary prior to the board meeting, however the online chat will be monitored during the visitors portion of the meeting for anyone wishing to speak.

A response may be given during the meeting, however, it is also possible that no response be provided during the Board meeting. The Board will instruct the CEO/Principal, the Business Manager and/or the Solicitor to either respond to the inquiry or do further research and report back to the Board and/or the resident. For any question that requires a response, Spectrum Charter School will contact the individual directly to respond or will share responses at the following Board meeting.

IV. CEO/Principal Report:

A. Highlights

1. Meet the Teacher/Staff Night - majority of attendees are new families; very well attended this evening
2. Continuation of safety enhancements - completed an assessment of the building and grounds by a representative from the State Police; report is forthcoming
3. Recognition of nominees submitted for PA Coalition of Public Charter Schools Legacy Awards:
 - a) Mr. Roger Stedina - Teacher
 - b) Mrs. Lori Yurkovich - Rising Star School Leader
 - c) Mrs. Barbara Bain - Lifetime Achievement
 - d) Mrs. Ellen Szczerba - School Board Member
4. Extended School Year Report - Mrs Yurkovich delivers a summary -
 - a) 13 students attended; this year's theme was 'In the Wild';
 - b) in terms of goals no student fell below their baseline and there were quite a few who improved;
 - c) Activities included: "Summer of Monkeys" as reading requirement which the kids loved; made 'egg chalk'; picked 14 1/2 C of blueberries from a bush discovered by the house which were used to make muffins;
 - d) Budgeted \$3,500 and Actuals were \$1,500;
 - e) Plans for next year are the proposed theme of 'Outer Space'
 - f) Continuing to explore opening this to other school districts but need to have enough staff so Lori will start exploring options for next year;
 - g) Board requests goal data be compiled from previous years that can be used as we continue to pursue fundraising opportunities.

B. Current Enrollment - 60 students with one potential addition;

VI. Personnel Committee Agenda Items:

- A. Motion to approve the [resolution](#) for PSERS regarding the CEO/Principal
 - a. Move to approve the resolution by Barb Bain and seconded by Michele Gutman with all approving

VII. Academic Committee Agenda Items:

- A. None

VIII. Policy Committee Agenda Items:

- A. Informational Item: Construction of the Comprehensive Planning Team
 - a. No limit to number of members but looking for community members, parents, board members and others; would like to have this list finalized soon to start in October; this year's components will address the larger portion of the plan; due in May 2025
- B. Informational Item: Review of the SCS Strategic Plan
 - a. Reviewed the first 2 goals of the Strategic Plan of growth and best practices
 - I. Growth
 - a. Target Enrollment – 64 students

- i. Current Enrollment: 60 with 2 students potentially enrolling soon
 - b. Facilities
 - i. Currently negotiating a lease agreement with Gateway School District to accommodate a growing student population
 - c. Community Programming/Transition Services
 - i. Continuing to build community partnerships to expand job readiness experiences and volunteer services.
 - ii. Added additional support with the hiring of a new School Counselor
 - d. Increased Visibility
 - i. Open House/Meet the Teacher event (9/17)
 - II. Best Practices
 - a. Ongoing training Opportunities
 - i. Focused training sessions to begin the school year
 - ii. Continued partnership for training opportunities through the following agencies:
 - 1. Allegheny Intermediate Unit
 - 2. PaTTAN
 - 3. CPI – Crisis and Restraint Training
 - b. Evaluation and Enhancement of Curriculum
 - i. Curriculum is complete
 - c. Evidence-Based Teaching Strategies
 - i. New co-teaching partnerships
 - ii. Differentiated approach to instruction and assessment
 - d. Tuition Reimbursement Policy
 - i. Policy in place for staff
 - ii. Dual enrollment program for students
 - e. Increased Professional Development Opportunities
 - i. Exploring additional training opportunities for counseling services and transitional programs
 - f. Academic Growth in Mathematics and Reading Proficiency
 - i. Continuing to explore intervention programs through the lending library at the Allegheny Intermediate Unit
 - ii. Benchmark assessments continue to take place three times per academic year (i-Ready assessments) to assist our team in making informed decisions
 - g. Parent and Community Partnerships
 - i. Parent Booster Club Sign Ups continue (9/17)
 - ii. Meetings also continue to take place with business affiliates to form partnerships
 - b. Board requests that there be a section in the curriculum and teaching strategies to measure how well these are meeting the needs of the students and the school; Board agreed to submit a written request / plan for the assessment and evaluation
 - c. Next update (status report) to the Strategic Plan will be presented to the Board in December
- C. Motion to approve revisions to the [Title IX Nondiscrimination Policy](#) - tabled for the next meeting

- D. Motion to approve revisions to the [Title IX Grievance Procedures](#) - tabled for the next meeting

IX. Committee Reports

- A. Finance/Facilities (Dorice/Tammy) - addressed in future agenda items
- B. Academics/Curriculum (Arleen/Barb) - discussion above on curriculum
- C. Personnel/Student Services (Michele/Ellen) - none
- D. Grants/Fundraising (Jonathan/Ellen) - exploring PCCD grants for school security guard and school security updates; getting ready to submit the application for a FISA grant (\$25,000) that focuses on job coaching for students; still waiting to hear back from Rep Markosek's office regarding the grant application
- E. Strategic Plan Quarterly Review - see above

X. Finance Committee Agenda Items:

- A. Monthly Financial Reports:
 - 1. [Statement of Activity](#)
 - 2. [Expense Report](#)
 - 3. [Budget Vs. Actual](#)
 - 4. [Cash Flow](#)
- B. Monthly purchase review:
 - 1. [Amazon orders](#)
 - 2. [Visa Bill](#)
- C. Approval to pay bills due through October
Board Action: Michele Gutman motions, Dorice Tharp seconds and all approve
- D. Motion to approve [Audit Renewal](#); Dorice Tharp moves to approve, Barb Bain seconds and all approve

XI. Fundraising/Grants Committee Agenda Items:

- A. Safety Grant Proposals

XII. Facilities Report

- A. Informational Items: Summer Project Updates - condition of ramp at school and fire exit staircase were mentioned in the safety assessment so requesting Darryl to look at them and provide a report
- B. Request from Board to provide authorization to purchase 10 desks and chairs (Jake confirms the estimated \$5,000 is in the budget); Barb Bain moves to approve; Michele Gutman seconds and all approve

XIII. Public Comments on non-Agenda Items:

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Discussion of current Public Comment Policy and verifying that instructions are aligned with Policy or make revisions.

XIV. Announcements:

Sept 25th is picture day;
parent booster club is active;
starting work on this year's yearbook;
11 students running for Student Council next week (speeches are on the 24th at around

1pm)

XV. Next Meeting: October 15, 2024; 7:00 pm; Spectrum Charter School & Google Meet

XVI. Motion to Adjourn: Dorice Tharp moves to adjourn the meeting at 8:42pm