

- I. **Call to order:** The October 15, 2024, meeting was called to order at 7:05 PM
- II. [Pledge of Allegiance](#)
- III. **Roll call:**
  - A. **Board Members:** In person are: Ellen Szczerba, Michele Gutman, Barbara Bain and online are Tammy Goda, and Dr. Jonathan Duval. Absent were Dorice Tharp and Dr. Arleen Wheat.
  - B. **Administration:** Dr. Matt Erickson (in person) and Jacob Chapla (online)
  - C. **Public:** Potential Board Members - Lisa Quigley and Virginia (Ginnie) Weber

Michele Gutman moved to accept the October 15 minutes as presented and Barbara Bain seconded the Motion. All were in favor and the Minutes were approved.

President Ellen Szczerba advised the Board that she had spoken with the Board Candidates Lisa Quigley and Virginia (Ginny Weber) and they had been given a tour of the school tonight.

Barbara Bain made a Motion to approve Virginia (Ginny) Weber as a Trustee of the Spectrum Charter School and Michele Gutman seconded the Motion. All were in favor and Ginny Weber was approved as a Board member. Barbara Bain made a Motion to approve Lisa Quigley as a Trustee of the Spectrum Charter School and Tammy Goda seconded the Motion. All were in favor and Lisa Quigley was approved as a Board member.

IV. **Public Comments on Agenda Items: None**

V. **CEO/Principal Report:**

A. Highlights

1. Student Council Elections - CEO/Principal Erickson reported that 11 students ran for office and that the students campaigns were excellent.
2. Safety Drills -Monroeville Chief Cole visited and was very complimentary of our security upgrades. Chief Cole advised that he would give us advice about the hiring of a security contractor.
3. Transition and Community Engagement Highlights - The students spent 98 hours in the community thus far. Christina Venturi and Charlotte Vogel are doing a good job.
4. Point Park University: Field Experience - Students are scheduled to visit Point Park on:10/16, 11/6 and 11/20.
5. Recent/Upcoming Events - There was a Meet the Teacher Night on 9/17/24. There are several upcoming events, including a Pumpkin Patch Day on 10/28 with pumpkins donated by a parent and pictures on 10/25; a STEAM day; students visits to Rewind-Reuse, Robotics Discovery Day, Musical Christmas

Carol (CLO) , Hip Hop Nutcracker, Bowling, Mock interview, and a trip to Phipps.

6. Hiring to replace a teacher continues.
- B. Current Enrollment - The School has 61 students enrolled and is full. New desks and chairs have arrived and will go to Mr. Stevena's room.

**VI. Personnel Committee Agenda Items:**

- A. None

**VII. Academic Committee Agenda Items:**

- A. None

**VIII. Policy Committee Agenda Items:**

- A. Informational Item: Construction of the Comprehensive Planning Team - We are still looking for another parent for the Team as well Community member(s). A suggestion was made that CEO/Principal Erickson make a presentation to the Monroeville Lions which is a supporter of the School and which might enable us to get a Lion as member of the Team. The Plan is due in May of 2025.
- B. Informational Item: Review of the SCS Strategic Plan (Part 2); President Ellen Szczerba stated that we would start reviewing our goals at the start of 2025.
- C. Motion to approve revisions to the [Title IX Nondiscrimination Policy](#)
  - a. This matter was tabled.
- D. Motion to approve revisions to the [Title IX Grievance Procedures](#)
  - a. This matter was tabled.
- E. Motion to approve the Public Participation in Board Meetings Policy
  - a. This matter was tabled.

**IX. Committee Reports**

- A. Finance/Facilities (Dorice/Tammy) - No report
- B. Academics/Curriculum (Arleen/Barb) - No report
- C. Personnel/Student Services (Michele/Ellen) - No report.
- D. Grants/Fundraising (Jonathan/Ellen) - See below for status.
- E. Strategic Plan Quarterly Review

**X. Finance Committee Agenda Items:**

- A. Monthly Financial Reports:
  1. [Statement of Activity](#)
  2. [Expense Report](#)
  3. [Budget Vs. Actual](#) - Jacob Chapla advised that we have \$25,000 in the budgets for building improvements.
  4. [Cash Flow](#) - Jacob Chapla advised that we have 2 new districts and have just started invoicing them. We also have two districts which are late in paying.
- B. Monthly purchase review:
  1. [Amazon orders](#)
  2. [Visa Bill](#)

C. Approval to pay bills due through November

Board Action: Barbara Bain moved that we approve payment of bills through November and Michele Gutman seconded the Motion. All were in favor.

**XI. Fundraising/Grants Committee Agenda Items:**

A. Informational Item: Both security grants have been submitted.

B. Informational Item: FISA Grant Proposal - A request for a grant in the amount of \$25,000 for job coaching was submitted.

C. We received notice that we will receive the Mental Health Grant for the 24-25 year. This supports funding for the Behavior Specialist.

D. Giving Tuesday Ideas - CEO/Principal Erickson advised that some students are working on a video which can be posted on Social media for Giving Tuesday.

**XII. Facilities Report**

A. House Update - CEO/Principal Erickson advised of the need to repair a water leak and associated damage. We have a quote for repairs up to \$6,125.21. Michele Gutman moved to approve the proposal and Barbara Bain seconded the motion. All were in favor.

B. There was a separate Motion to approve an additional \$500 for additional repairs to the kitchen and sink. Tammy Goda moved to approve and Barbara Bain seconded the motion. All were in favor.

C. The hand railing for the ramp to the house has been repaired.

D. A meeting with Dr. Ross, Gateway Superintendent, is scheduled for Thursday Oct. 17 to discuss the lease agreement and next steps.

**XIII. Public Comments on non-Agenda Items: - None**

**XIV. Announcements:**

A. Build on Event (November 1) - Students will attend this event at which 30 trades were represented to learn about work opportunities.

B. Halloween Events - There will be a dance during the day on October 31.

C. Thanksgiving planning - CEO/Principal noted that the School will be doing a gift card drive as in past years.

D. President Ellen Szczerba noted that we will be electing Officers at the December Annual Reorganization Meeting .

**XV. Next Meeting: November 19, 2024; 7:00 pm; Spectrum Charter School & Google Meet**

**XVI. Motion to Adjourn:** Barb Bain made a Motion to **adjourn**. The Meeting was **adjourned** at 8:25 PM.