

I. Call to order: 7:01pm

II. [Pledge of Allegiance](#)

III. Roll call:

Board: In Person: None **Remote:** Michele Gutman, Ellen Szczerba, Arleen Wheat, Tammy Goda, Dorice Tharp, Lisa Quigley, Dr. Jonathan Duvall, Barbara Bain

Absent: Virginia Weber

A. Administration: In Person: Dr. Matt Erickson **Remote:** Jacob Chapla

B. Public: Remote: None

Approval to accept the [December 17, 2024](#) Board of Trustee Meeting Minutes as presented. The Board met in Executive Session on January 21, 2025. Tammy Goda moves, Arleen Wheat seconds and all approve

IV. Public Comments on Agenda Items: None

V. CEO/Principal Report:

A. Highlights

1. Family Trivia Night
2. Penny Wars! 1/6 - 1/22
3. Student Council Bake Sale - 1/17
4. Career Day - 1/17
5. Semi-Formal Dance - 1/24
6. School Choice Week - 1/27 - 1/31
7. Current Enrollment - 60 students

VI. Personnel Committee Agenda Items:

A. Motion to hire [Abby Perry](#), School Counselor for the 2024-2025 academic year

a. Michele Gutmans moves pending correction of dates and clarification of term alignment, Barbara Bain seconds and all approve

B. Motion to approve [Grant Contract](#) with Lane Rowan Consulting

a. Tammy Goda moves pending updates for new start date of project, Dr. Duvall seconds and all approve

VII. Academic Committee Agenda Items:

A. None

VIII. Policy Committee Agenda Items:

A. Informational Item: Comprehensive Planning Team Meeting Update - next meeting to be scheduled for first week of Feb 2025

IX. Committee Reports

- A. Finance/Facilities (Dorice/Tammy)
 - a. Requesting a report on annual cost of maintaining current building
 - b. Requesting a report of cost of maintenance if we leave the building
- B. Academics/Curriculum (Arleen/Barb) - none
- C. Personnel/Student Services (Michele/Ellen) - none
- D. Grants/Fundraising (Jonathan/Ellen) - engaging with a consultant on grant opportunities and grant writing services; continuing to work with Dollar Bank

X. Finance Committee Agenda Items:

- A. Monthly Financial Reports:
 - 1. [Statement of Activity](#)
 - a) New line item for Mental Health Grant
 - b) IDEA reimbursements in process - process has been significantly improved
 - c) Tuitions are all current
 - d) Access reporting discussed
 - e) Request to look into availability of 'contingency funds' from Arleen Wheat
 - 2. [Expense Report](#)
 - 3. [Budget Vs. Actual](#)
 - 4. [Cash Flow](#)
- B. Monthly purchase review:
 - 1. [Amazon orders](#)
 - 2. [Visa & Mastercard Bills](#)
- C. Approval to pay bills due through February
Board Action: Barbara Bain moves, Dorice Tharp seconds and all approve

XI. Fundraising/Grants Committee Agenda Items:

- A. Foundation Update - activities dependent on lease decision

XII. Facilities Report

- A. Project Updates
 - A. Keeping close watch on building during this cold snap
 - B. Work is being scheduled to fix the broken stairs outside of the emergency exit in the front and back of the building with supports being added to the ramp
 - C. Exploring options to potentially hold Physical Education classes at a Sports Complex in Monroeville

XIII. Public Comments on non-Agenda Items: none

XIV. Announcements:

Minutes of the Spectrum Charter School General Meeting - Jan 21 2025

- A. Charter School week is approaching and will be sending parents information and a thank for for choosing us
- B. Welcome back Barb Bain!

XV. Next Meeting: February 18, 2025 7:00 pm; Spectrum Charter School & Google Meet

XVI. Motion to Adjourn: Tammy Goda motions to adjourn at 7:32