I. **Call to order: 7:01pm**

II. Pledge of Allegiance

III. **Roll call:**
   A. **Board Members:** In-person**:** Ellen Szczerba,, Dorice Tharp, Dr. Jonathan Duvall, Lisa Quigley, Cindy Haigh; Remote: Michele Gutman, Tammy Goda
   B. **Administration:** In-person**:** Matt Erickson, Jacob Chapla, Remote: Lori Yurkovich
   C. **Public:** None

IV. **Adoption of the meeting agenda** - August 18, 2026
   A. Dr. Duvall moves to adopt the meeting agenda, Cindy Haigh seconds and all approve

V. Approval to accept the June 16, 2026 and July 14, 2026 Board of Trustee Meeting Minutes as presented. The Board met in Executive Session on August 18, 2026.
   A. Lisa Quigley moves, Cindy Haigh seconds and all approve

VI. **Public Comments on Agenda Items:** None

VII. **CEO/Principal Report:**
   A. Highlights
      1. School is open! Thank you!
      2. Ribbon Cutting Event - 8/20/26 - 5:00 - 7:00 pm
      3. New additions to the team

VI. **Personnel Committee Agenda Items:**
   A. Motion to accept the resignation of Michelle Vernon, Licensed Practical Nurse for the 2026-2027 academic year and 2026 ESY Program
      a. Dorice Tharp moves, Lisa Quigley seconds and all approve
   B. Motion to hire Jenny Elliott, Licensed Practical Nurse for the 2026-2027 academic year
      a. Cindy Haigh moves, Lisa Quigley seconds and all approve
   C. Motion to approve the resignation of Julia McKenney, Special Education Teacher, effective July 28, 2026
      a. Tammy Goda moves, Dorice Tharp seconds and all approve
   D. Motion to hire Sarah Pfaffle, Special Education Teacher for the 2026-2027 academic year
      a. Lisa Quigley moves, Cindy Haigh seconds and all approve
   E. Motion to approve the contractual agreement with Bartlett Enterprises LLC to provide a security officer for the 2026-2027 academic year
      a. Dorice Tharp moves to table this item pending further discussion, Tammy Goda second and all approve

## VII. Academic Committee Agenda Items:

A. Roger Stedina submitted 2 new courses for addition to the curriculum to be added next fall. Board requested to have materials sent for review and discussion.

## VIII. Policy Committee Agenda Items:

A. Motion to approve the employee handbook revisions.
   a. Michelle Gutman moves to approve pending the revision to reflect that hourly employees are eligible 90 days after date of employment, Tammy Goda seconds and all approve

## IX. Finance Committee Report:

A. Monthly Financial Reports:
   1. Statement of Activity 25-26
   2. Statement of Activity 26-27
   3. Budget Vs. Actuals 25-26
   4. Budget Vs. Actuals 26-27
   5. Cash Flow 25-26
   6. Cash Flow 26-27
   7. Expense Report
   8. Capital Project Revenue Vs. Expenditure

B. Monthly purchase review:
   1. Amazon orders
   2. Mastercard Statements–June 2026 & July 2026

C. Approval to pay bills due through September
   Board Action: Cindy Haigh moves to approve, Dr. Duvall seconds and all approve

## X. Fundraising/Grants Committee Agenda Items:

A. None at this time

## XI. Facilities

A. Update regarding buildings
   a. Internal signage will be completed by mid September
   b. Teachers are moving into spaces along with administration
   c. Storage is proving to be a challenge and options are being explored

## XII. Public Comments on non-Agenda Items: none

## XIII. Announcements:

- Professional Development Day - 8/17-20/26
- School starts on Aug 24, 2026
- Lion's Golf Outing was this past Saturday resulting in their donation of $395 to Spectrum
- Library event is being held this Saturday
- Annual Open House for students and families is being held on Sept 15, 2026

**XIV. Next Meeting: September 15, 2026 7:00 pm; Spectrum Charter School & Google Meet**

**XV. Motion to Adjourn: Cindy Haigh moves to adjourn at 7:56pm**