Spectrum Charter School

Board of Trustees Policy 009

MEMBERSHIP ON THE BOARD OF TRUSTEES

Election of Members and Composition of the Board

The appointment or election of members to Spectrum Charter School's ("Charter School") Board of Trustees (the "Board") and the composition of the Board shall be in accordance with the Bylaws of Charter School.

The Chief Executive Officer ("CEO") shall attend all meetings of the Board, except where expressly opted otherwise.

Qualifications of Trustees

Each member of the Board shall meet the following qualifications:

1. Shall be of good moral character.

2. Shall be a natural person eighteen (18) years of age or older.

3. Shall take and subscribe to the oath or affirmation as set forth in Section 321 of the Pennsylvania Public School Code before entering the duties of the office of Trustee.

4. Shall not, as a private person, engage in any business transaction with Charter School, be employed in any capacity by Charter School, or receive pay from Charter School for any services rendered to Charter School.

5. Shall file a statement of financial interests with the Board Secretary or designee at the following times:

    a. Before taking the oath of office or entering upon his/her duties.

    b. Annually by May 1 while serving on the Board.

    c. By May 1 of the year after leaving the Board.

6. Shall not have been convicted of offering or accepting bribes as set forth in Sections 325 and 326 of the Pennsylvania Public School Code.

Term of Office

The term of office of each Trustee shall be three (3) years and shall expire at the conclusion of the annual meeting, as provided in the Bylaws. Trustees may be reappointed for additional terms in accordance with the Bylaws.

Removal of Trustees

A Trustee may be removed by the Board in accordance with the Bylaws, or by the court for proper cause, in accordance with law.

Vacancies

A vacancy shall occur by reason of death, resignation, removal, disqualification or otherwise, or as the result of an increase in the number of Trustees. Such vacancy shall be filled by the Board in accordance with the Bylaws.

Orientation and Materials

The Board believes that the preparation of each Trustee for the performance of duties is essential to the effectiveness of the Board's functioning. Accordingly, the CEO or designee shall give each new Trustee for use during his/her term on the Board the following items:

1. A copy of the Bylaws and written Charter.

2. A copy of the Board Policy Manual and any accompanying Board procedures and/or administrative guidelines.

3. A copy of the Employee Handbook and Student Handbook.

4. Access to the most recent edition of *Robert's Rules of Order, Revised Edition.*

5. A copy of the current budget, audit report, and related fiscal materials.

6. Access to information on comprehensive planning, curriculum, assessments, facilities planning, and Charter School programs.

Each new Trustee shall meet with the CEO and President of the Board of Trustees to discuss Board functions and policy, and to gain an understanding of the operation of Charter School.

Education/Training

Each newly elected Trustee shall complete the Charter School Trustee Training program in accordance with the law.

Each Trustee during the Trustee's fifth year of service on the Board and every four (4) years thereafter shall complete the advanced Charter School Trustee Training program in accordance with the law.

Expenses

A Trustee may receive reimbursement for reasonable expenses actually incurred in connection with Charter School business, which shall not include or be construed to include, compensation to individual Trustees.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

ADOPTED this day 15th of September, 2026

President

Secretary